

## AGENDA

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**Meeting:** Childrens Services Select Committee  
**Place:** Council Chambers, County Hall, Trowbridge  
**Date:** Thursday 18 March 2010  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Sharon Smith, of Democratic and Members' Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718378 or email [sharonl.smith@wiltshire.gov.uk](mailto:sharonl.smith@wiltshire.gov.uk)

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### Membership:

Cllr Paul Darby	Cllr Peter Hutton
Cllr Andrew Davis	Cllr Jacqui Lay
Cllr Mary Douglas	Cllr Bill Moss
Cllr Peter Fuller	Cllr Helen Osborn
Cllr Mark Griffiths	Cllr Pip Ridout
Cllr Russell Hawker	Cllr Carole Soden (Chairman)
Cllr J Hubbard (Vice-Chairman)	

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### Substitutes:

Cllr Ernie Clark	Cllr Chris Humphries
Cllr Peter Colmer	Cllr Tom James MBE
Cllr Christopher Devine	Cllr Howard Marshall
Cllr Peggy Dow	Cllr William Roberts
Cllr Nick Fogg	

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### Non-Elected Voting Members:

Mrs Alice Kemp	Parent Governor Representative (SEN)
Mr Neil Owen	Parent Governor Representative (Secondary)
Mrs Rosheen Ryan	Parent Governor Representative (Primary)
Dr Mike Thompson	Roman Catholic Church Diocesan Representative

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### Non-Elected Non-Voting Members:

Di Dale	Further Education Representative
Chris Dark	Secondary Schools Headteacher Representative
Mrs Judith Finney	Primary School Headteachers Representative
John Hawkins	School Teacher Representative
Chris King	Children & Young People's Representative

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## **PART I**

### **Items to be considered while the meeting is opened to the public**

1. **Apologies and substitutions**

2. **Minutes of the Previous Meeting** *(Pages 1 - 12)*

To confirm and sign the minutes of the Children's Services Select Committee held on 28 January 2010 ([web link](#)).

3. **Declarations of Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

4. **Chairman's Announcements**

5. **Public Participation**

The Council welcomes contributions from members of the public.

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. The Chairman will, however, exercise her discretion in order to ensure that members of the public have the opportunity to contribute.

Members of the public wishing to ask a question should give written notice (including details of any question) to the officer named above by **12:00 noon on 16 March 2010**.

6. **Laverstock Schools Update**

Nick Glass, Head of Secondary School Improvement, will provide a verbal update on Wyvern College, St Edmund's Girls School and St Joseph's Catholic School in Laverstock.

This follows the written update provided at the 28 January meeting ([web link](#)), when members noted that the Laverstock Academy project would not proceed, disbanded the Laverstock Academy Task Group, and agreed to receive a further update at this meeting before making any decision regarding establishing another task group to look at this issue.

7. **Placements for Looked After Children (LAC) Commissioning Strategy - Update**

At its previous meeting, the Committee received a report providing national benchmarking comparisons for local authorities' expenditure on placements for LAC ([web link](#)). This highlighted how the budget for placements in Wiltshire has been an area of overspend in previous years and some of the factors that have influenced this.

A working draft of the new Placements Commissioning Strategy was expected for consideration at this meeting. Unfortunately, it requires further work before being ready for public scrutiny from members.

The Committee's next meeting, on 8 June, will take place after the Strategy has received final approval from the Children and Young People's Trust Board. Therefore, to allow for scrutiny of the Strategy prior to its adoption, members may wish to establish a task group (possibly requiring only one meeting) to meet before June to consider the Strategy and make recommendations to the Trust as appropriate.

Members are asked to consider if and how it wishes to scrutinise the Strategy and, if a task group is favoured, agree its membership.

8. **13 - 19 Strategy - Update on the Arrangements for Transfer of Responsibility from the Learning and Skills Council (LSC) to the Local Authority from 2010** *(Pages 13 - 20)*

A report from Carolyn Godfrey, Corporate Director for Children and Education, providing an update on the progress and readiness of the Council to take on its new strategic responsibilities for learning and skills, including the planning and commissioning of education and training for 16-19 year olds from April 2010. The changes to the current arrangements relate to the July 2008 White Paper, 'Raising Expectations: Enabling the System to Deliver' ([web link](#)).

Members are asked to note the work done to ensure the Council is ready to take on its new strategic responsibilities and to comment as appropriate.

9. **Transition Planning - Progress made since Children's Services Scrutiny Committee 7 May 2009** *(Pages 21 - 40)*

A report from Julia Cramp, Service Director for Commissioning and Performance – DCE, outlining the progress made since May 2009 by the Transition Partnership Board in addressing the need to improve Wiltshire's approach to the transition of disabled young people and those with special educational needs (SEN) to adult services. A draft version of the Multi-Agency Transitions Protocol was presented at the Committee's meeting in May 2009 ([web link](#)).

Susan Tanner, Strategy Manager for Aiming High, and Susan Tomes, Programme Lead for Transitions, will attend to answer any questions arising.

Members are asked to note the progress made by the Transition Partnership Board and the work to improve the transition of young people to adult social care.

10. **Annual Report of the Local Safeguarding Children's Board** (Pages 41 - 66)

A report from Sarah Webb, Head of Safeguarding, introducing the Annual Report of the Local Safeguarding Children's Board (LSCB), the multi-agency strategic Board which co-ordinates policies, training and all multi-agency safeguarding systems, and ensures the effectiveness of safeguarding children work.

Members are asked to note the Annual Report of the Local Safeguarding Children's Board.

11. **Wiltshire Teenage Pregnancy Partnership Update** (Pages 67 - 70)

A report from Carolyn Godfrey, Corporate Director for Children and Education, providing additional information on the subject of teenage pregnancy and the work done to reduce incidences in Wiltshire.

This follows the report received in November 2009 ([web link](#)), after which members requested a further report on a) the 'causes' of teenage pregnancy, including on why Britain's teenage pregnancy rates are higher than those on the continent, b) further information on what work has already been done to reduce teenage pregnancy in Wiltshire, and c) whether the availability of social housing is a contributory factor.

Denzil Longland, Teenage Pregnancy Coordinator, will also attend to answer questions arising.

Members are asked to note and comment as appropriate on the report.

12. **Major Contracts Task Group Update**

An update on the work of this Task Group.

Membership:

Cllr Carole Soden  
Cllr Jon Hubbard  
Cllr Jacqui Lay  
Cllr Bill Moss  
Cllr Peter Colmer

The Task Group met on the 25 February to review the Children Centre contracts, which have a combined annual value of £4.1M and are funded through ring-fenced DCSF grants. After considering the current contractual arrangements, members acknowledged the work of officers in supplying inclusive services, along with their drive to use as much of the grant to provide services for children as possible.

As the current contracts will be retendered and come into effect as of March 2011, members discussed the different options and were reassured that any changes will not affect front line services - they may only change how the Centres are managed. These options are currently out to consultation with stakeholders and the results of the consultation will be presented to Cabinet shortly.

Members are asked to note the update.

### 13. **Holding the Executive to Public Account**

Any Member of the Select Committee or any 5 Members of the Council can request an item on the Committee's agenda. The Constitution sets out the procedure to be followed should this happen. The following items relating to Children's Services will be considered by Cabinet or other Council committees:

#### **Cabinet** (22 March)

Youth Service Re-provision in Corsham and Salisbury - To confirm the re-provision of youth services in Salisbury and Corsham

#### **Corporate Parenting** (not public) (16 March)

Children in Care Performance Data - January 2010 - update

Working Draft - Commissioning Strategy: Placements 2010 – summary

Wiltshire Fostering Service - update

The representation and support of children and babies through the adoption process – discussion item

#### **Schools Forum** (24 June)

Final Dedicated Schools Grant(DSG) Settlement

Final Outturn 2009/10 and initial budget monitoring for 2010/11 - update on the final outturn for the Dedicated Schools Grant 2009/10.

Schools Forum Regulations 2010 - update on changes to Schools Forum regulations which now require local authorities to have representation from Academies.

Schools Finance Regulations 2010 - update on Schools Finance regulations and any related changes to the Council's funding scheme.

Special Schools Banding Moderation Process - to agree the process for the moderation

of the banding for pupils in maintained special schools, which takes place each autumn and drives the funding model for Special Schools.

Social Deprivation Funding – outline of proposals for how the Council allocates funding to schools to target pupils from deprived backgrounds.

14. **Forward Work Programme** *(Pages 71 - 78)*

A copy of the draft Forward Work Programme is attached for consideration.

15. **Date of Next Meeting**

10.30am, 8 June 2010.

16. **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

**PART II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

NONE

## CHILDRENS SERVICES SELECT COMMITTEE

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### DRAFT MINUTES OF THE CHILDRENS SERVICES SELECT COMMITTEE MEETING HELD ON 28 JANUARY 2010 AT COUNCIL CHAMBERS, COUNTY HALL, TROWBRIDGE.

#### Present:

Mr P Colmer (Reserve), Cllr Andrew Davis, Cllr Mary Douglas, Mrs J Finney, Cllr Peter Fuller, Cllr Mark Griffiths, Cllr Russell Hawker, Hawkins, Cllr J Hubbard (Vice-Chair), Cllr Peter Hutton, King, Cllr Jacqui Lay, Cllr Bill Moss, Cllr Helen Osborn, Cllr Pip Ridout, Mrs R Ryan, Cllr Carole Soden (Chairman) and Thompson

#### Also Present:

Cllr Lionel Grundy and Cllr Alan Macrae

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#### 36. Apologies and substitutions

Apologies were received from Mr Di Dale, Cllr Paul Darby and Mr Neil Owen. Cllr Peter Colmer substituted for Cllr Paul Darby.

#### 37. Chairman's Announcements

- (a) Although unable to attend the meeting, a welcome was given to Mr Chris Dark, Head of Matravers School, who replaced Mr Gerard McMahon as the Committee's Secondary Schools Headteachers Representative.
- (b) Welcome to Mrs Alice Kemp who was elected as this Committee's Special Educational Needs (SEN) Parent Governor Representative following a ballot of parent governors in Wiltshire. Mrs Kemp is a parent governor of St Nicholas Special School in Chippenham. She will also have membership of the Schools Forum and the Admissions Forum.
- (c) Thank you to all who attended the 13-19 Strategy Seminar given by Julie Cathcart and Mike Perry in December.

On 1 April 2010, statutory duty for the planning and commissioning of 16-19 learning will pass from the Learning and Skills Council to the Local Authority as part of legislative changes. This is a huge area of work and Julie Cathcart has agreed to bring a report to March's meeting, providing

an overview of what the Department is doing in preparation for taking on this new function.

- (d) Due to the length of the agenda for this meeting, the following non-urgent items were deferred until the next meeting in March:

Annual Report of the Local Safeguarding Children Board

Update on the Multi-Agency Transitions Protocol

- (e) At the November meeting an overview of pupil performance was considered. Some revised performance marks were not available at the meeting and members requested to receive these figures at the meeting today.

As there has been little change other than some upward adjustment to the Key Stage 4 and Post-16 results rather than a full report the updated figures have been circulated. A copy can be found attached to these minutes.

- (f) Henry Powell, Senior Scrutiny Officer supporting the Children's Services Select Committee, is currently on leave. Ashley Matthews will be supporting us for this meeting.
- (g) We were joined at the last meeting by members of the Trowbridge Youth Parliament. They have forwarded on some further questions for members. The Chairman and Vice-Chairman will co-ordinate a response and a copy of the questions will be circulated to all members of the Committee.
- (h) At its meeting on 14 January, the Health and Adult Social Care Select Committee considered some proposed changes to the arrangements for Burns Care for Children and Young People in Wiltshire. Cllr Pip Ridout provided a brief update as follows:

The Committee considered the proposals to rationalise Burn Care for Adults and Children for Wiltshire people, introduced by Jeff James, Chief Executive NHS Wiltshire.

In summary, the proposals are that Salisbury will provide burns care for all residents (adults and children) except for the very severe burns where care will be provided at Frenchay for children, and in Swansea for adults.

Burn care for children is quite different to that for adults and so the services are allocated separately. The numbers of Wiltshire residents experiencing severe burns is very low (less than 10 adults and less than 5 children in any three year period) so the vast majority of care will continue to be provided within Wiltshire.



The Committee was satisfied with the proposals made and supported the plan for the designation process to be completed by March 2010, allowing all four services to be fully functioning in their roles by April 2010.

- (i) The Special Joint Overview and Scrutiny meeting to consider and comment on the Cabinet's budget proposals will take place on 16 February at 10.30am in the Council Chamber, Trowbridge. Councillors are encouraged to attend where possible.

38. **Declarations of Interests**

Mr John Hawkins declared a prejudicial interest regarding item 8 as Governor of one of the 3 schools referred to in the item.

Cllr Jon Hubbard declared a prejudicial interest regarding item 12 as the Chairman of the Melksham Local Collaborative Partnerships Steering Group.

39. **Minutes of the Previous Meeting**

The minutes of the previous meeting held on 12 November 2009 were signed and approved as a correct record.

40. **Public Participation**

None.

41. **Ofsted Children's Services Rating 2009**

A report providing details on the Ofsted assessment of the performance of children's services within Wiltshire was presented to the Committee for note and comment as appropriate.

Carolyn Godfrey - Corporate Director for Children and Education, Stephanie Denovan - Service Director Schools and Learning and Sharon Davis – Service Director Children and Families attended the meeting to answer any questions arising.

Wiltshire had received a 'Performs well' rating, improving on last year's rating of 'Adequate'. Clarification was provided that the data contained within the performance profile differed from previous years, with an increased emphasis on key data groups including inspected and regulated services (e.g. childminders and pre-schools). It was also highlighted that some provisions under inspection were not under the control of the local authority.

Ensuing discussion included:

- Primary schools performance at 58% was below the national average. The Service Director for Schools and Learning clarified that this percentage was based on those schools already within the 'good or better' category and did not include schools under the 'satisfactory' category, reiterating that the calculations were based on the new Ofsted profile.
- Leadership and management and the quality of teaching were being developed within primary schools.
- 4 primary schools in Wiltshire were deemed to be 'inadequate' and as a result were currently in special measures.
- A significant gap existed regarding attainment levels for children in receipt of free school meals and those not. The gap was narrowing within the early years category. A report providing further details on attainment would be circulated to all members of the Committee by the Service Director for Schools and Learning.

**Resolved:**

- 1. To note the report.**
- 2. To congratulate all staff working with children and young people in Wiltshire on receiving a rate of 'Performs Well' from Ofsted following its assessment of Children's Services in Wiltshire.**
- 3. To request a report to this Committee's June meeting, explaining Ofsted's comment that a high proportion of primary schools in Wiltshire are no better than satisfactory and a small number are inadequate, and the Department's plans for making improvements in this area.**

**42. Laverstock Academy Update**

A written update on progress with the Laverstock Academy was provided by Nick Glass, Head of Secondary School Improvement. Stephanie Denovan, Service Director for Schools and Learning attended to answer any questions arising.

Ensuing discussion included:

- The Laverstock Academy had been deleted from the Department for Children, Schools and Families' (DCSF) list of projects, as the Catholic Sponsor did not sign the EOI document due to it not meeting the education trust's requirements. It was therefore suggested that the Committee disband the Laverstock Academy Task Group established in July 2009.

- St Josephs were now exploring the possibility of forming a trust arrangement with another catholic school or schools.
- A meeting had taken place between governors and headteachers from Wyvern College and St Edmunds School to explore the feasibility of a joint federation between the two schools. The schools have differing educational focuses; the former being a technology college and the latter specialising in sports.
- Funding for schools in the Laverstock area other than through an Academy Grant was unlikely because overall the schools' performance was good. It was acknowledged that the standard of some of the buildings on the current site was poor.
- As the Academy was not now proceeding, an alternative site for the proposed 6<sup>th</sup> form should be investigated, perhaps through collaboration with Wiltshire College.
- The Committee could establish a new task group focusing on how transformational teaching could be applied to the three Laverstock schools.

**Resolved:**

- 1. To note that the necessary signatures for the Laverstock Academy Expression of Interest (EOI) were not received and therefore the Academy project will not proceed.**
- 2. To disband the Laverstock Academy Task Group established in July 2009.**
- 3. To receive an update report in March 2010 before any decision is made regarding establishing a Task Group to look at this issue.**

**43. Local Collaborative Partnerships (LCP) Update**

A report providing an update on the development of the Local Collaborative Partnerships (LCPs) and Extended Services was submitted by Mark Brotherton. Stephanie Denovan, Service Director for Schools and Learning, answered questions arising.

The Committee received an update report on LCPs at its previous meeting, which was attended by members of the Trowbridge Children's Parliament. This further update was requested to consider how future funding of the scheme would be achieved and to consider the establishment of a possible LCP Task Group.

Ensuing discussion included:

- There was limited government funding available for the scheme and the existing funding from Central Government would cease in 2011.
- Whether it would be premature to establish a task group to look at this issue before funding arrangements beyond 2011 are finalised.
- Confusion existed on the status of the Local Collaborative Partnership Strategy Group. Cllr Helen Osborn was the appointed Committee representative but had still to be invited to any meetings.

**Resolved:**

- 1. To note the update on the progress of Local Collaborative Partnerships and Extended Services in Wiltshire.**
  - 2. That Cllr Jon Hubbard, Mark Brotherton, Head of Local Collaborative Partnerships (LCPs) and Stephanie Denovan, Service Director for Schools and Learning, would meet outside the meeting to discuss a way forward, with a further report to be submitted at the next Committee meeting in March 2010.**
  - 3. That Cllr Helen Osborn to liaise with Mark Brotherton, Head of Local Collaborative Partnerships (LCPs), to ascertain the status of the Local Collaborative Partnership Strategy Group.**
- 44. Review of Special Educational Needs (SEN) Provision**

A report from the Corporate Director for Children and Education was presented by Trevor Daniels, Head of Special Educational Needs, containing proposals for SEN service development to mainstream primary schools, specialist learning centres, special schools and SEN support services for comment by the Committee prior to public consultation.

The introduction included highlighting areas of progress within the SEN service, i.e. how efficient the authority's central assessment unit was within Wiltshire (ranked joint first in the country) and how secondary schools were working with children with special educational needs in their area. Clarification was provided that the proposals focused on the issues around provision of services within specialist learning centres, local authority SEN support services and within primary schools.

Further discussion included:

- Funding had been secured for an extension to Exeter House in Salisbury to increase its capacity.

- How provision was being allocated across the county and whether this was being done efficiently.
- Specialist Learning Centres provided an important service for a small proportion of children, and the review would look at how to use them most efficiently.
- Placements catering for speech and language and placements catering for Autism were utilised to a high degree.
- Better collaboration between specialist and mainstream schools was required.
- The Consultation Document will be sent to relevant parents/carers, various local agencies, parent groups and all Wiltshire schools in February, with the consultation running until May 2010. Changes requiring statutory notices will then be submitted for further public consultation. A more substantial review of SEN services would begin in the Autumn.

The Chairman thanked those in attendance for their contributions and suggested that the establishment of a task group to consider changes to SEN services be deferred until Autumn. Any member of the Committee wishing to be part of the Task Group should contact Ashley Matthews following the meeting.

**Resolved:**

- 1. To note the report.**
- 2. That the Committee would receive a report in June 2010 providing the results of the consultation on the proposed changes to SEN services.**
- 3. That a decision would be made in the Autumn regarding the establishment of a task group to look at SEN services, following receipt of an update report.**

**45. Integrated Working in Wiltshire**

A report providing an update on progress made in Wiltshire to implement the Common Assessment Framework (CAF) and Lead Professional was presented to the Committee.

Rebecca Barson, Area Services Manager, and Sharon Davies, Service Director, attended to answer any questions arising from the report.

Ensuing discussion included:

- Following the Joint Area Review (JAR) Action Plan of 2009, a target was set to increase CAF activity by 500%. This target was exceeded.
- An integrated training and work programme had been developed to help professionals from all agencies understand the CAF and to encourage information-sharing amongst them.
- The positive impact of the CAF was difficult to see and work was being done on how to remedy this.
- For parents of disabled children, the CAF will be working within the 'Aiming High' agenda.
- The CAF Newsletter provided within Appendix 2 of the report had been positively received across Wiltshire.
- There was an acknowledgement that short breaks were currently more applicable for children and young people with SEN/LDD attending mainstream schools. Meetings were now being arranged with specialist schools to understand how take-up of short breaks could be increased for their pupils.

**Resolved:**

- 1. To note the progress made in respect of implementing and embedding use of the Common Assessment Framework (CAF) and Lead Professional in Wiltshire.**
- 2. To receive a report updating the Committee on the implementation and use of the CAF in January 2011.**

**46. Placements Budgets - Benchmarking of Expenditure**

A report reviewing the national benchmarking comparisons for expenditure on placements for Looked After Children (LAC) was presented by Liz Williams, Head of DCE Finance.

The Committee was asked to note the report and the enclosed data, which would inform the placement commissioning strategy to be presented at the Committee's March 2010 meeting.

Ensuing discussion included:

- A major part of the review of how placements are provided for LAC included looking how Wiltshire's current provision compares with other authorities.

- Whilst the number of nights care provided increased by approximately 24% between 2002/03 and 2008/09, expenditure over the same period increased by 161%.
- 24% of looked after children within Wiltshire were placed with external carers against the average authority figure of 11%. This was partly due to previously in-house foster carers being attracted by private foster care agencies within Wiltshire.
- In 2007/08, Wiltshire spent £1.8 million on Family Support Services. If Wiltshire had spent at the same level as similar authorities it would have been spending £4.2 million. 'Prevention' should therefore be a focus within the report coming to the Committee's March meeting.

**Resolved:**

**To note the data included in the report, which will inform the Placement Commissioning Strategy due to be presented to the Committee in March 2010.**

**47. Primary Behaviour Support Service**

The Committee received a report from the Corporate Director for Children and Education on the continuing development of the Primary Behaviour Support Service and its impact on outcomes for children and young people in Wiltshire. Mary Smith, Strategic Manager Primary Behaviour Support, attended to answer questions arising.

An initial report was submitted to the Committee in November 2008, where members supported the development of the service as an effective way to tackle behavioural problems at an early age.

Subsequently, the Schools Forum declined the funding request of £303k to implement the service and instead commissioned a sub-group to develop an alternative method of funding the service.

Ensuing discussion included:

- One clear measure of the impact of the service was exclusion activity; since the commencement of the Primary Behaviour Support Service, permanent exclusion figures from primary schools had reduced, while fixed term exclusions had increased slightly.
- Members considered the content of the report useful but suggested that further information demonstrating the anticipated savings the service should provide would also have been helpful. A member clarified that the cost of an excluded child is around £12-16k per year, or around £14-20k for a child with Special Educational Needs.

- A paper on 'Early Intervention and Prevention' was highlighted as useful reading material to understanding the benefits of prevention.
- Clarification that a grant of £67k had been received by the department to assist in the development of the Service.
- The Committee welcomed the work done by the Behaviour Support team, recognising that the service represented good value for money and that the 'invest to save' approach was to be encouraged.

**Resolved:**

- 1. To note the report.**
- 2. To receive an update report on the Primary Behaviour Support Service in January 2011.**

**48. Youth Services in Wiltshire**

The item was included on the Agenda following a request from Cllr Helen Osborn for a scrutiny exercise into the provision of Youth Services across the County. This followed the circulation of the Members' Briefing Note detailing changes to Youth Services on 7 December 2009, subsequently amended and re-circulated on 16 December 2009. The Briefing Note explained the changes to Youth Worker provision across the County.

David Whewell, Head of Youth Work, attended the meeting to answer questions arising.

Ensuing discussion included:

- The amended Briefing Note circulated on 16 December quoted different figures for youth worker provision to the version released on 7 December 2009. The first note used a previous year's budget allocation, and for a couple of community areas the formula to calculate full-time staffing allocation was inaccurate. David Whewell apologised for any confusion this may have caused.
- The changes were intended to ensure a fair allocation of youth workers across the county based on need. There would be both winners and losers; while some areas would see a reduction of funding other areas would see an increase. Youth worker provision has not reduced across the county overall, just apportioned differently.
- Any lost funding could perhaps be sourced through other means, i.e. through area boards.



- There was general agreement with the need for equitable distribution of youth workers, but some members expressed concern that they were not consulted prior to the changes being decided.
- David Whewell and his team reported that they had consulted with the Cabinet Member for Schools, Children and Families and Youth, and Portfolio Holder for Schools. Following this there was agreement that the approach being taken was the correct way to proceed. The Cabinet Member acknowledged the need for proper consultation and noted Members' comments on the decision making process in this case. An invitation had been made to all Area Boards by the Youth team to attend meetings and discuss the changes.
- Levels of youth worker provision were linked to problems with anti-social behaviour amongst young people. Several areas that were poorly serviced in the past had seen a reduction in anti-social behaviour following the appointment of youth workers in their area.
- The Children and Young People's Representative emphasised the importance of the Youth Service, noting how it could provide opportunities for young people to gain qualifications.
- It was noted that Youth Service funding would be reviewed every 3 years.

**Resolved:**

**That an update report will be presented to the Committee in September 2010.**

49. **Major Contracts Task Group Update**

A written update on the Major Contracts Task Group was presented to the Committee. This followed a review on the White Horse Education Partnership who were responsible for school accommodation at three North Wiltshire Schools.

Cllr Bill Moss, Chairman of the Task Group, concluded that the service provided by White Horse Education Partnership was considered to be of a good standard.

**Resolved:**

**To note the update.**

50. **Forward Work Programme**

The Committee was asked to note the re-designed Forward Work Programme, including the changes discussed under Chairman's Announcements.

**Resolved:**

**To note the Forward Work Programme.**

51. **Urgent Items**

None.

52. **Date of Next Meeting**

10.30am, 18 March 2010 at County Hall, Trowbridge.

(Duration of meeting: 10:30am – 1:30pm)

The Officer who has produced these minutes is Sharon Smith, of Democratic & Members' Services, direct line (01225) 718378, e-mail [sharonl.smith@wiltshire.gov.uk](mailto:sharonl.smith@wiltshire.gov.uk)

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**Wiltshire Council**

**Children's Services Select Committee**  
**18 March 2010**

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**13-19 Strategy ~ Update on the Arrangements for Transfer of Responsibility from the Learning and Skills Council (LSC) to the Local Authority from 2010**

**Executive summary**

The purpose of this report is to update the Children's Services Select Committee on the progress and readiness of the Council to take on its new strategic responsibilities for learning and skills, including the planning and commissioning of education and training for 16-19 year olds from April 2010.

**Proposal**

That the committee:

- a) Notes the work done to ensure the Council is ready to take on its new strategic responsibilities for learning and skills, including the planning and commissioning of education and training for 16-19 year olds from April 2010.
- b) Notes the report and comments as appropriate.

**Reason for proposal**

To ensure members have the latest information regarding how Wiltshire Local Authority will manage its new responsibilities for 16-19 from April 2010.

Carolyn Godfrey, Corporate Director for Children and Education

Contact details: 01225 713751

[carolyn.godfrey@wiltshire.gov.uk](mailto:carolyn.godfrey@wiltshire.gov.uk)

## **Purpose of Report**

1. The purpose of this paper is to update the Select Committee on the progress and readiness of the Council to take on its new strategic responsibilities for learning and skills, including the planning and commissioning of education and training for 16-19 year olds from April 2010.

## **Background**

2. The changes to the current arrangements relate to the July 2008 White Paper, 'Raising Expectations Enabling the System to Deliver'. The White Paper set out a broad vision to ensure strong local leadership in the delivery of the national 14-19 reform agenda. A key component of the White Paper was the transfer of responsibility for the planning and funding of 16-19 learning and training provision from the Learning and Skills Council (LSC) to the Local Authority (LA). The impact of this change in statutory duty and responsibility enables the Local Authority to become the strategic lead for all education and training 0-19 (25 for Learners with Learning Difficulties and Disabilities).
3. In order to take on the new duties and responsibilities all local authorities have been required to develop proposals and submit these on a phased basis to the Government Offices for approval. A report to Implementation Executive on 16 March 2009 outlined the proposals for managing change and sought their approval to move forward on that basis. Implementation Executive agreed the proposals and these were submitted to the Department for Children Schools and Families (DCSF) and the Government Office of the South West (GOSW). The Council received very positive feedback on the proposals and subsequent monitoring of our progress has also been positive.
4. Our proposal to develop the capacity for commissioning of education and training, 16-19, focuses on taking a leadership role to develop, enhance and sharpen existing consultative and strategic groups within the 13-19 Strategic Board, which reports to the Children and Young People's Trust Board. The guidance from government asks that we consider carefully the travel to learn patterns of learners, and where we have significant numbers travelling to other local authorities we consider the development of a Sub Regional Group/Partnership. Following examination of the travel to learn patterns we concluded it was appropriate to develop a Sub Regional partnership with Swindon Borough Council. Swindon Borough Council agreed with this proposal and therefore a key aspect of our structure and developmental work in the last eighteen months has been our partnership work with Swindon. Annex 1 contains an outline of the structural relationships.
5. While local authorities and their Sub-Regional Partnership have local responsibility and accountability at a regional and national level, the accountability will be secured through the Young People's Learning Agency (YPLA) and the Skills Funding Agency (SFA). The Young People's Learning Agency with Government Office for the South West will hold local authorities and the Sub Regional Partnerships to account, ensuring effective flow of data and information alongside

coherent commissioning across the region for identified groups of learners. The Skills Funding Agency have the accountability for adult learning, will oversee the quality in the Further Education sector and the work of the National Apprenticeship Service, who will actually commission apprenticeship provision in line with local authority plans.

6. It is clear in the draft National Commissioning Framework that the legal responsibility for commissioning will rest with the Local Authority. The relationship with both the Sub-Regional partnership (with Swindon) and the Children's Trust Board is to secure the best outcomes for young people through partnership working, rather than any form of legal entity. Funding for providers, which will flow via the Local Authority, is determined by national funding formula and therefore the Local Authority will not be able to determine the funding for individual providers or for a sector. The 16-19 Commissioning plan will require the Local Authority and the Sub Regional Partnership to outline volumes, type and location of learning and from this the funding, against the national formula, will be determined.

### **Main Considerations for the Council**

7. The 13-19 Strategic Board has overseen both the transfer arrangements and will take the lead role in overseeing the commissioning plans and process. To support both the work to date and future detailed commissioning work the Strategic Board has established the Planning & Funding Sub-Group (PFSG) At a national level the DCSF, with the YPLA, have published a draft National Commissioning Framework; the final version is expected mid March for application from April 2010. The National Commissioning Framework will provide an operational framework for both individual local authorities and sub-regional partnerships.
8. The 13-19 Strategic Board at its last meeting confirmed that it will need to review the current strategic plan. This will be done in the light of the new responsibilities, the Raising of the Participation Age and the requirement to establish a commissioning plan. It is proposed that the new plan, reflecting the new responsibilities, is considered in its autumn 2010 meeting.
9. In order to provide local authorities with the capacity to undertake the new responsibilities staff will transfer from the Learning and Skills Council, under TUPE like arrangements. The Learning and Skills Council originally identified that 8 staff should transfer to Wiltshire. Following the various processes the LSC has confirmed that 3 staff will transfer from the Local Office. These staff represent approximately 2.6 FTE of the originally allocated eight staff. In order to secure the remaining capacity the Local Authority is re-organising its existing teams. A new team structure has been identified with existing Council staff adapting and changing their current roles and responsibilities in order to ensure the council can deliver the new responsibilities. The new team have already been working together and will be jointly located in Trowbridge. The DCSF will provide a Special Purpose Grant for 3 years to fund the staffing requirements, including the transferees. It is unclear how funding will be sustained in the future.

10. Wiltshire Local Authority will be responsible for a number of deliverables. From April 2010 these include:
  - Securing the continued funding for the existing LSC contracts and funding agreements which are in place for 2009-10 academic year. The LA has to take on the existing liabilities. This includes funding agreements for Schools and the FE College; contracts with the private Training Providers and Independent Specialist Training Providers (ISP).
  - Ensure that the final Allocations have been issued for 2010-11 and have in place the Funding Agreements for Schools and the College and the Contracts with the Training Providers and ISP.
  - Have in place an Outline Draft Commissioning Plan for 2011-12 by autumn 2010.
11. For the majority of provision the basis of the commissioning plan is the nature and volume of activity and once agreed this will be funded via a national funding formula. There are a number of variables which are at provider level. Early indication is (with the exception of Apprenticeship programmes) that there will be limited growth, this will be primarily based on demographics or changes in travel to learn patterns; therefore changes in provision will need to be managed locally, within the overall volume allocation for Wiltshire.
12. For learners with Learning Difficulties and Disabilities Wiltshire Council will be taking on individual case work and the decision making relating to placements of young people in out of county including Independent Specialist Providers (ISPs). While initially the YPLA will hold budgets the LA will be expected to operate within an allocated budget level. This will be challenging as Wiltshire has inherited amongst the highest levels of out of county ISP placements in the South West. Early indication suggests that this could present significant cost pressures in the future. Consequently this will be an area of significant strategic development work. The Select Committee has already expressed a wish to look at this area in the autumn as part of the programme for the Task Group looking at special educational needs.
13. The planning and commissioning cycle as outlined in the draft National Commissioning Framework suggests that key decision making is likely to follow the pattern outlined below:
  - June/July ~ final decision making and contract decisions as well as planning decisions/recommendations for the following year.
  - October ~ sign off the Local Commissioning Statement for the following September
  - February ~ sign off the 16-19 Commissioning Plan for September
14. The Sub Regional Partnership Groups at both the operational and strategic level have met. The operational group consisting of officers of the two authorities have been regularly focusing on the transfer arrangements and the detail of planning as we move closer to April 2010. These meetings have enabled both authorities to share best practice; the demands of the work associated with the transfer and

developing effective future processes. The strategic group consisting of the lead Members, Directors of Children Services and key officers of the two authorities met on the 4 March 2010. This was a positive meeting with a clear direction of travel identified, including a business cycle. It was agreed that further work was required on the Memorandum of Understanding following the final publication of the National Commissioning Framework.

### **Environmental Impact of the Proposal**

15. At this stage there is no known environmental impact as a result of the transfer of responsibility from the LSC to the LA, especially in the proposals for governance, leadership and management. However as the commissioning framework develops it will be possible to incorporate environment priorities into the commissioning framework for 16-19.

### **Risk Assessment**

- 16 In February 2009 the most significant risk was insufficient central funding to ensure that sufficient staff could be employed to discharge the new responsibilities. Resource has been confirmed and it is sufficient to cover the new duties as they have been identified at this point. The delay of the final National Commissioning Framework means that some processes have not been finally confirmed and this could result in additional resource demands. In the future there could be cost pressures with regard to the placements of learners with learning difficulties and disabilities at 'out of county' independent specialist providers. Discussion has already started regionally and locally in order to manage the risks.

### **Financial Implications**

- 17 The Special Purpose grant to cover the transfer responsibility has been confirmed for three years; beyond this period funding is unknown. Provision is funded against a national funding formula which is managed nationally. The funding will flow from the Young People's Learning Agency to the Local Authority to pay providers. Providers have been set up on the SAP system and the timeframe should allow payments to be made in sufficient time, so the cash flow of providers is secure.

### **Legal Implications**

18. Reference has regularly been made to the Council's legal team through the transfer process. From April 2010 the Local Authority will take over the existing Learning and Skills Council contracts. Legal colleagues have considered outline contracts and have confirmed that these present no significant risk to the Council. From September 2010 provision will be under a Wiltshire Council agreement or contract, these are currently in preparation.

## **Conclusion**

19. The development of the arrangements for the future commissioning of 16-19 is in line with expectation, against a delivery plan. The final publication of the National Commissioning Framework coupled with clarity of expectation from the YPLA and SFA will further support readiness of the Local Authority and Children and Young People's Trust Board to take on its new responsibilities from April 2010. During the summer and early autumn 2010 a new 13-19 Strategic plan, including a commissioning plan will be developed in readiness for the 2011-2012 academic year.

## **CAROLYN GODFREY**

Corporate Director, Children and Education Department

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Report Author: Julie Cathcart, Head of School Improvement, Schools & Learning, Department for Children and Education

## **Background documents**

Sub-regional Group Phase 2 Proposal from Swindon and Wiltshire. 27.03.09

## **Appendices**

Appendix 1 - Swindon and Wiltshire Sub Regional partnership Governance Model

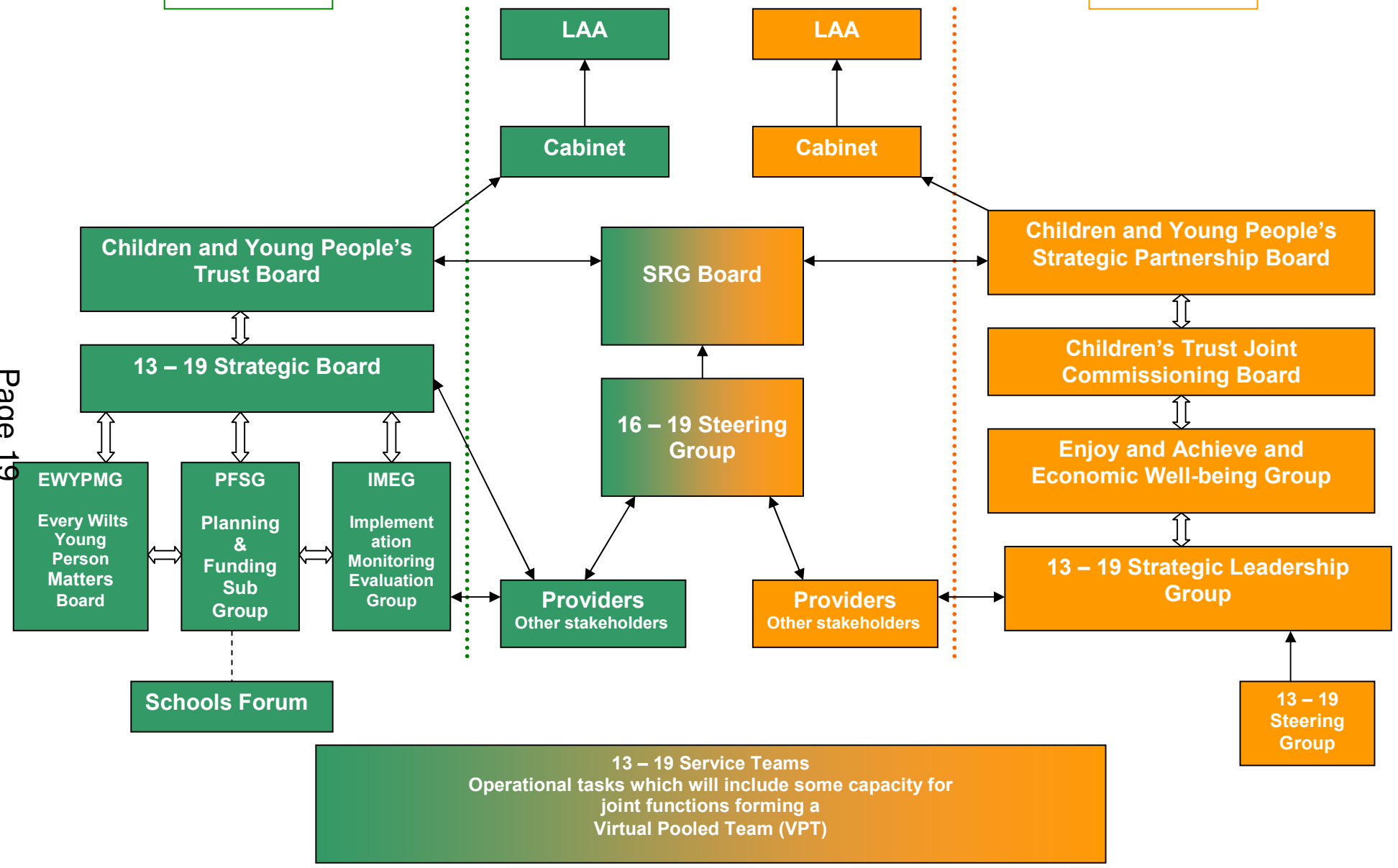


# SRG Governance Model v.2

Wiltshire

Swindon

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**Wiltshire Council**

**Children's Services Select Committee  
18 March 2010**

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**Transition Planning – Progress made since Children's Services Scrutiny  
Committee 7 May 2009**

**Executive summary**

This paper outlines the progress that has been made since 7 May 2009 by the Transition Partnership Board in addressing the need to improve Wiltshire's approach to the transition of disabled young people and those with special educational needs (SEN) to adult services. In particular, the Board wishes to bring to the attention of members how it intends to implement the Multi Agency Transition Protocol. In essence the Board believes that the strategic framework is now well advanced and is capable of forming a strong foundation for developing a sustainable operational model of delivery.

**Proposal**

That the Committee:

1. Notes the progress made by the Transition Partnership Board.
2. Notes the work to improve the transition of young people to adult social care.

**Reason for proposal**

The Children's Services Scrutiny Committee of 7 May 2009 requested that members be updated on these areas of work.

Author: Julia Cramp, Service Director Commissioning and Performance, DCE

Contact details: 01225 718221 [julia.cramp@wiltshire.gov.uk](mailto:julia.cramp@wiltshire.gov.uk)

## **Purpose of the Report**

1. This paper will outline the progress that has been made since 7 May 2009 by the Transition Partnership Board in addressing the need to improve Wiltshire's approach to the transition of disabled young people and those with special educational needs (SEN) to adult services. In particular the Board wishes to bring to the attention of Members how it intends to implement the Multi Agency Transition Protocol. In essence the Board believes that the strategic framework is now well advanced and is capable of forming a strong foundation for developing a sustainable operational model of delivery.

## **Background**

2. At the Committee meeting of 7 May 2009, it was acknowledged that the Council's policy position on the transition of disabled young people between children and adult services was not strong. This was highlighted in the last JAR (2008), which criticised Wiltshire for then not having a transition protocol in place and for the absence of person centred reviews in its secondary schools. These criticisms were echoed in the CSCi 2007-08 annual performance summary assessment of social care services for adults which stated that "the Council must ensure robust systems are in place to ensure there is effective coordination for young people in transition from children to adult's services". One of the crucial areas identified was the need to develop a comprehensive means of sharing information between departments to enable the projection of budgets and the advance planning of services.
3. For the first time in April 2009 our work was benchmarked nationally which gave us an indication of how we were doing compared to other local authorities and in meeting national guidance. The National Transition Support Programme independently validated transition in Wiltshire as being in their middle band (Tier 2) along with most other authorities. This assessment based on a snapshot in time judged that we were meeting the minimum requirements and guidance but needed to further develop good practice. An action plan was drawn up jointly outlining the areas for development. This included finalisation of the Transition Protocol.
4. A draft of the Multi Agency Transition Protocol was presented to members at the Scrutiny Committee of 7 May 2009. Members stressed that the scope of the Protocol must be extended to include children in care and that the Implementation Plan must aim to meet the highest standards in the following areas -
  - engagement with and participation of young people and their families in the transition process
  - Developing personalised approaches including person centred planning.

- Joint assessment processes
- post 16 opportunities
- strategic partnership working including commissioning

### **Main Considerations for Members**

5. To note the progress made by the Transition Partnership Board
6. To note the work to improve the transition of young people to adult social care.

### **The Multi Agency Transition Protocol**

7. The Board now feels that a key concern of the JAR report has been addressed by the finalisation of the Multi Agency Transition Protocol which provides the strategic framework within which Wiltshire can make the necessary improvements. It outlines our vision to put young people at the centre of a collaborative transition process. It also details the roles and responsibilities of the key agencies involved in transition and what support young people and their families can expect with their transition planning. Since 7 May 2009, the Protocol has been amended to widen its scope following recommendations by members and is now in the public domain. It has been circulated to schools and the key agencies involved in transition. It can be found on the Wiltshire Council website, Wiltshire Pathways and on the website of the Wiltshire Parent Carer Council ([www.wiltshireparentcarercouncil.co.uk](http://www.wiltshireparentcarercouncil.co.uk)). Feedback from parents has been positive.

### **Implementation Plan**

8. The focus of the Board's work has been to develop a plan to implement the Protocol over the next 3 years. We have worked closely with the National Transition Support Programme to benchmark this Implementation Plan (see appendix 1) against their key priorities and to meet the recommendations of Members at the meeting of 7 May 2009. The Board has worked hard to ascertain and emulate best practice from other authorities.
9. The Implementation Plan is a working document that the Board will review regularly as work is completed.
10. Key areas of the Plan are detailed in the following paragraphs.

### **Transition of disabled young people to Adult Services**

11. The CSCI report (see paragraph 2) highlighted the transition of disabled young people to adult services as an area of concern. An undertaking was

given to the Scrutiny Committee of 7 May 2009 that the Board would put forward a proposal for a transition team to oversee the transition of young people from children to adult services and that the team would be operational from January 2010. This timescale has proved to be over ambitious given the scale and complexity of the task, and the number of services that are involved in transition. However, progress has been made in developing a new operational model on both a short term and long term basis.

12. In the short term the Board has established multi agency transition panels. The aim of these panels is to identifying young people from year 9 who are likely to require an adult social care service and to monitor their transition up to the age of 25 if required. The panels will provide advance information to adult care commissioners about likely budget implications and service requirements. Adult social care services have given an undertaking that a nominated adult worker will be allocated once a young person reaches 16 to help plan their transition. The first panel met on 27 January 2010. Appendix 2 gives details of the membership of these panels and how they will operate. In the first instance the Panels will be chaired by the Strategic Manager for Aiming High from DCE and the Head of Commissioning for Learning Disabilities from DCS. .
13. A part time Transition Panel Coordinator has been appointed to support the work of the panels and she is setting up a database to monitor the details of these young people as they go through the transition process, as well as providing information for commissioners. A multi agency information sharing protocol has been drafted by the Legal team to enable the required sharing of sensitive information.
14. We plan to evaluate the effectiveness of the panels and this review will be integrated into developing a longer term operational model. In December 2009, Adult Services appointed Charteris, a firm of consultants who are experts in process management and have already been involved in change managing their service delivery (Focus Project). Charteris will work with the key partners and parents to examine how young adults going through the transitions period can best be supported by the key agencies. This may mean the introduction of a transition team or another model. However, any organisational change will need to show improved efficiency and effectiveness by considering and implementing aspects of a lean review. The Transition Partnership Board will become the Project Board. Part of the initial process will involve holding a scoping meeting on the 26 April. How long it will take to implement any organisational changes will become clearer once this work commences
15. There is whole service involvement for these changes. The Lead Members for both Adult Social Care and Children's Services have been informed of the work of the panels and the involvement of Charteris .A commitment has been given that they will be kept up to date with developments.

## **Person Centred Thinking and Reviews**

16. The second area of concern highlighted by the JAR was the absence of person centred reviews in Wiltshire Schools. This is a complex area of work to implement requiring a change of practice and procedures, and coordination between a significant numbers of agencies each having their own input into planning a young person's future. Wiltshire is by now means alone in not having achieved full implementation.
17. We are working with a firm of consultants called Helen Sanderson Associates who are already working with adult services to develop a culture of person centred thinking and planning amongst the professionals involved in the transition process. Helen Sanderson is also working with other authorities in the south west and act as government advisers on person centred planning. They have run training for our special schools and key professionals. All of our special schools are now working with us to implement person centred reviews. Our next step is to engage with the mainstream schools and encourage their Special Needs Coordinators to participate in the required training.

## **National Transition Support Programme**

18. We have met all the objectives for the second year of the Programme as outlined in the action plan and our regional NTSP Adviser has informed us that the progress we have made has been noted at a national level. We have now been allocated a further £25,000 for the third and final year of the programme with the opportunity to bid for a further £20,000 for innovative transition projects. The Board will be deciding which projects to bid for at it next meeting in time to submit an application for the 30<sup>th</sup> April 2010 deadline.

## **Financial Implications**

19. The cost of recruiting Charteris is being met by Adult Services. Any recommendations for a future model of delivery will be fully costed in the context of a lean review to ensure that current resources allocated to transition work are deployed in the most effective and efficient way.
20. In the short term there are financial costs required to implement the protocol are being met by the National Transition Support Programme funding. The main costs are for person centred thinking and review training for staff, producing the necessary transition information to young people and their families (including a transition event in May and a handbook for parents), Additional costs can be met directly by the relevant services where the work forms part of their service requirements.
21. The cost of the Transition Panel Coordinator (£10,000 a year) is being met jointly by Children and Adult Services.

## **Risk Assessment**

22. As noted above successful implementation of the Protocol will require changes to operating procedures from all key agencies. This will inevitably require a commitment of personnel, resources and training time from colleagues already facing other competing challenges. The Board is pleased to have secured commitment at a strategic level. However the key challenge now is how consistently and completely these changes are rolled out at an operational level.

## **Conclusion**

23. The feedback from the National Transition Support programme gives the Board confidence that over the last year considerable progress has been made at a strategic level and we have responded and dealt with the concerns raised by the JAR and CSCI. Implementing a full transition programme and person centred planning process is a complex and evolutionary process. However, the Board has confidence that the building blocks are in place to provide a firm foundation for an operational model which will provide real and sustainable benefits for disabled young people and their families across Wiltshire.

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## **Report Author**

Julia Cramp, Service Director Commissioning and Performance, DCE

## **Background papers**

None

## **Appendices**

Appendix 1 – Implementation Plan June 2009 – November 2011

Appendix 2 – Transition Panels



# Implementation Plan June 2009 – November 2011

February 2010

## Key Principle 1 - Comprehensive Multi Agency Engagement

Objective	Actions and persons/agencies responsible	Key dates & targets	Progress update	Cross cutting strategies
1.1 To develop a strategic multi agency protocol	1.1.1 Young people and their families are involved in the development and review of the protocol – <b>Transition Lead</b>	April 2010	Parent/Carer Council meet with TL bi monthly TL. Parent reps on the Board Young people's questionnaire – completed Parents questionnaire	Participation strategy, Disabled Children and Young People Aftercare strategy, Universal Individual learner strategy, PI strategy, Framework for transition from Child to Adult Mental Health Services in the AWP NHS trust area, Adults with Learning disabilities – Commissioning Plan
	1.1.2 Final version of Protocol is agreed by the <b>Transition Partnership Board – TL</b>	June 2009	completed	
	1.1.3 <b>Senior managers and council officials</b> sign up to the protocol, and ensure that the resources identified are provided. <b>TL</b> to co-ordinate	July 2009	Protocol signed off by Assistant Directors and NHS Wiltshire Chief Executive	
	1.1.4 A launch event is held for families and professionals	25 <sup>th</sup> March 2010	Organisation in hand	
	1.1.5 The Protocol is made widely available through the Intranet,	October 2009	Protocol is now available as a	

	<p>Parents website, Wiltshire Council website and Pathways</p> <p>1.1.6 To develop and agree a multi agency programme of training to underpin this protocol – <b>steering group led TL</b></p>	<p>Strategy developed by Dec 2009</p>	<p>hardcopy and through these sources</p> <p>Meeting with training managers held November 2009, agreed to incorporate into wider training strategy centring on the disabled child/young person</p>	<p>Children and Families training strategy</p>
	<p>1.1.7 Develop a framework to measure the outcomes of the Protocol to demonstrate the improvement of young people with additional needs experiences of transition to adult life</p> <p>1.1.8 Carry out regular monitoring of the implementation of this protocol <b>Board to consider operational group to oversee monitoring</b></p>	<p>October 2010</p> <p>Ongoing</p>	<p>Completion of NTSP SAQ in December 2009 – benchmarked against national standards</p>	
<p>1.2 Develop a transition pathway</p>	<p>1.2.1 Develop and regularly review Transition Pathway – <b>Transition Lead/Board</b></p>		<p>Original completed – but subject to review dependent upon delivery model</p>	

1.3 Develop an operational model of service delivery for transitions to adult services	1.3.1 Establish Interim Transition Panels to monitor and oversee the transition of young people. <b>Steering group</b>	Jan 2010	Now in place	
	1.3.2 Consult upon, agree and implement long term model of delivery to oversee the transition of young people to adult services <b>Transition Partnership Board</b>	April 26 <sup>th</sup> 2010	Scoping meeting with Charteris to start process	
	1.3.3 Create and maintain a spreadsheet that monitors young people through the transition process – <b>Transition Panel Coordinator</b>	July 2011	completed	
	1.3.4 Develop and implement information sharing protocols as required - <b>Legal</b>	December 2009	completed	
		December 2009		
1.4 To develop the role of Lead Professionals/Key Workers in transition	1.4.1 Lead Professional role is integrated into the transition planning process – guidelines developed <b>CAF Lead</b>	December 2009	Protocol defines Lead/worker/key worker under current method of delivery and	

	1.4.2 CAF is integrated into the transition process – guidelines developed <b>CAF Lead</b>	December 2009	Integrated into transition panel guidelines	
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1.5 Strategic planning & commissioning of adult services is informed by an analysis of transition needs, of young people from the age of 14.	1.5.1 Adult commissioners have access to transitions spreadsheet and person centred plans <b>Transition Panel Coordinator</b>	December 2010	In place	
	1.5.2 Analysis of information to identify gaps in provision <b>TL</b>	December 2010	To take place once all 9 panels have met this year	

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## Key Principle 2 – The Full Participation of Young People and their Families/Carers

Objective	Actions and persons/agencies responsible?	Key dates & targets	Progress update	Cross Cutting Strategies
2.1 Young people are involved in all aspects of the transition process	2.1.1 Establish regular participation/consultation groups with young people in transition. Explore how this will be facilitated and lined to existing forums and wider AHDC participation work	December 2010	Current review of how disabled young people are involved/consulted	Participation strategy Voice and Influence
	2.1.2 Increase number of young people attending their reviews <b>TL and SEN -</b>	July 2010	Look at 2010 figures – any change as a result of person centred reviews with 2009 figures.	

2.2 Parents are involved in all aspects of the transition process	2.2.1 Develop practice for supporting parents at reviews – <b>PCR steering group and WPCC</b> 2.2.2 Parent representatives on the board 2.2.3 The Wiltshire Parent and Carers Council and ASK will play a key role in involving parents/carers at all levels of the transition process.	July 2010   Ongoing	St Nicholas parents event - Sept 2009  3 parents sit on the Board  Parents questionnaire Transition event website	
2.3 Young people have access to an advocacy worker to support them in their reviews and through the transition process	2.3.1 Clear procedures in place for young people to access this service.  2.3.2 An advocacy worker is recruited to work specifically with disabled young people		<b>In place</b>   In place but temporary funding	

### Key Principle 3 – The Provision of High Quality Information

Objective	Actions and persons/agencies responsible?	Key dates & targets	Progress update	Cross Cutting Strategies
3.1 Provide families and young people with up to date and timely information in a variety of formats	3.1.1 Commission an integrated information pack and distribute to year 9 pupils and parents/carers <b>TL/Connexions Information Officer</b> 3.1.2 Transition information will be available on a website –	Easter 2010   Dec 2010	With design and print   Protocol and newsletter on website TL has consulted with	Universal Individual Learner Support IAG strategy

	3.1.3 Local colleges to hold information events for parents	From Sept 2009	Sparksite, WPCG	
	3.1.4 A DVD for pupils covering key options will be produced	September 2011	Discussed at College sub-group	
	3.1.5 An annual Transition Event to be held in conjunction with <b>WPCC /TL</b>	25 <sup>th</sup> May 2010	Corn Exchange – Devizes, workshops booked	
	3.1.6 Quarterly newsletter for parents and professionals	Feb 2010	First edition published	

## Key Principle 4 – Effective Transition Planning

Objective	Actions and persons/agencies responsible?	Key dates & targets	Progress update	Cross Cutting Strategies
4.1. Person-centred approaches are promoted as a way in which all professionals should work and a common approach is identified.	4.1.1 Draw up and agree an action plan to implement person centred transition planning <b>TL/Head of Central SEN Services</b>	September 2009	Agreed	Person centred planning in adult services
	4.1.2 Establish quality standards and monitor to incorporate Code of Practice – <b>TL/Central SEN Services</b>	May 2010	Protocol	
	4.1.3 All professionals involved in transition planning are trained in person centred approaches	Training – June 2009, September 2009,  May 2010, June 2010	Completed  TL trained to deliver training in house	

	<p>4.1.4 Develop a format for recording person centred reviews which details a young person aspirations and how they can be met whilst still meeting statutory requirement <b>TL/ Central SEN</b></p> <p>4.1.5 Evaluate pilot areas experience of person centred reviews</p>	<p>December 2010</p> <p>By June 2010</p>	<p>St Nicholas paperwork agreed – to be rolled out now to other special schools</p>	
4.2 Prioritise young people educated out of Wiltshire for active support with their transition planning	<p>4.2.1 Ensure key agencies attend these reviews as required – <b>Mangers</b></p> <p>4.2.2 Liaise with out of county providers to encourage them to implement person centred planning – <b>Central SEN</b></p>	<p>Monitor from June 2010</p> <p>2010</p>		
4.3 The assessment and review process is a multi-agency, holistic process, addressing all of a young person's needs	<p>4.3.1 Investigate the possibility of a unified assessment <b>NTSP consultant to advise</b></p> <p>4.3.2 Clear guidelines are available on the completion of Section 13a assessments <b>Connexions – LD team leaders</b></p>	<p>June 2010</p> <p>Jan 2010</p>		<p>Section 13a assessment guidelines</p>

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### Key Principle 5– An Array of opportunities

Objective	Actions and persons/agencies responsible?	Key dates & targets	Progress update	Cross Cutting Strategies
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<p>5.1 Young people have the opportunity to access education and employment, and local options are developed</p>	<p>5.1.1 Local options are introduced from year 9 and should be investigated first. <b>Connexions Advisers and schools</b></p> <p>5.1.2 Transitions Advisers are available to support young people leaving specialist courses at local colleges – <b>College/WEST</b></p> <p>5.1.3 Review existing employment and training opportunities for young people with additional needs locally. <b>Liase with NEET Strategy Board</b></p> <p>5.1.4 Identify gaps in provision and develop strategy to address these gaps. <b>Liase with NEET Strategy Board</b></p> <p>5.1.5 Review supported employment opportunities <b>Supported Employment Service Manager</b></p> <p>5.1.6 Organise an employment event for young people with a learning disability – <b>TL with Supported Employment Service Manager</b></p> <p>5.1.7 Track the destinations of young people leaving special schools over a 5 year period – <b>Connexions Team leaders</b></p> <p>5.1.8 Connexions to monitor outcomes for young people</p>	<p>From Sept 2009</p> <p>April 2010</p> <p>June 2010</p> <p>Autumn 2010</p> <p>Summer 2010</p>	<p>Transitions Advisers in place</p> <p>TL sits on NEET board</p> <p>Process has started</p> <p>Connexions monitor all those young people over</p>	<p>Universal Individual Learner Support (incorporating Connexions) Service Delivery Plan 13 – 19 strategy for education and training SEN strategy Joint LD Commissioning Strategy NEET strategy</p> <p>The All-Party Parliamentary Group on</p>
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	<p>wit hautism up to the age of 25 – <b>Connexions Team leaders</b></p> <p>5.1.9 Investigate the possibility of introducing Project Search – <b>TL and Supported Employment Manager</b></p>	December 2009	18 who they are currently working with	Autism
<p>5.2 Information, and advice is available on personalised services, and support is available for young people wishing to access them</p> <p>Page 35</p>	<p>5.2.1 Organise a transition event to inform parents of opportunities – <b>TL with WPCCA/Adult Services</b></p>	25 <sup>th</sup> March 2010		Joint LD strategy
	<p>5.2.2 DP/PB included in information pack to families</p>	September 2010		
	<p>5.2.3 Develop means by which this information is available to families from adult services from year 11</p>	September 2009	Agreement that an allocated adult worker will be involved from year 11	
<p>5.3 Leisure Services, Youth Service, Housing, Transport , voluntary sector will be involved at strategic and individual levels of transition planning</p>	<p>5.3.1 Develop links with these agencies to develop joint strategies to develop a co-ordinated approach to transition</p> <p>5.3.2 Details of these services are available in an accessible format in the transition pack. <b>TL in consultation with</b></p>	September 2010	Transition Lead attends Bridging Project meetings to ensure link with Youth Service Housing Strategy Officer and TL in contact re. Housing involvement on the Board	Individual services plans and strategies Housing and Homelessness Transport Youth Development Service plan

	<p><b>these services</b></p> <p>5.3.3 Information on post 16 transport costs available from year 9 review – <b>Connexions PA</b></p>	From September 2009	Ongoing	
5.4 Promote the greater social inclusion of young people in leisure by increasing opportunities	<p>5.4.1 WC to use its influence to ensure facilities such as leisure centres are fully accessible and to ensure all young people are catered for. <b>Board to work with PI Commissioning Manager to implement</b></p>	2010-2012		PI Strategy

# Transition Panel Meetings

## North and Kennet

Marlborough Chippenham  
Devizes Corsham Lavington  
Purton Wootton Bassett Calne  
Malmesbury Pewsey Tidworth

What are they?

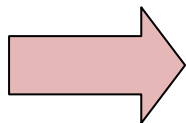
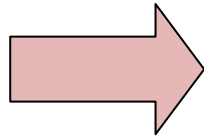
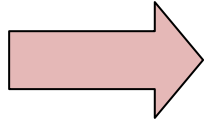
- Jointly led by Adult Social Care and Children's Services, but the responsibility of all.
- Discuss all young people aged 14+ who are likely to need an adult social care service
- Allocate appropriate adult service
- Jointly assess and plan for future provision and funding based on person centred transition planning
- Take place quarterly

## South and West

Salisbury Trowbridge  
Warminster Westbury  
Bradford on Avon  
Amesbury Melksham

## Children and Families

- Education
- Connexions
- Health
- CAHMS



### Young People aged 14 +

Those young people who are identified as being likely to meet Adult Social Care's eligibility criteria – they are likely to have a critical or substantial risk to their independence. This could be suggested by the young person having one or more of the following indicators

A learning disability

Enduring poor mental health/or with mental health problems developed in later adolescence

Aspergers and Autistic Spectrum Disorder

Physical disabilities and sensory impairments

Attending a special school or educated out of county

- Adult Social Care
- Adult Learning Disabilities
- Adult Mental Health
- After Care
- Adult health professionals
- 

Adult services will arrange assessments

Where appropriate at age 16- a nominated worker is allocated

Age 16/17 the nominated worker will begin to attend transition reviews where possible and jointly plan next steps.

Plan should be person centred, and should pull together ALL aspects of a young person's life.

## Reason for the Panels

- Enables young people to plan for adult life (for some young people, this is incredibly important)
- Relieves anxiety and sense of ‘falling off a cliff’ for parent and carers. A ‘face’ can make all the difference
- Realistically manages expectations.
- Joint planning can enable more appropriate, sustainable outcomes for everyone.
- All services can make more accurately informed financial projections
- Can help to stimulate the marketplace for individual commissioning, and can inform strategic commissioners.
- Identifies gaps in service provision
- Helps to alleviate crisis in early adult life.
- Joint working and assessments may be planned for early.
- Can develop a wider network of support than just statutory services

## Eligibility criteria and fair access to care

Wiltshire Council follows the Department of Health guidelines called 'Fair Access to Care' which provides a framework to determine eligibility criteria and allow decisions to be made following an assessment of need that are fair and equitable. It does this by measuring the assessed care needs against set eligibility criteria. Eligibility Criteria is divided into four bands which represent the seriousness of the risk to a person's (who is over 18) independence:

1. Critical
2. Substantial
3. Moderate
4. Low

At present people are only eligible for community care services if their needs are assessed as critical or substantial, and where their safety and independence would be at risk without a commissioned service being delivered to meet their needs. They must meet at least one of the risks in either band below. If their needs are assessed as moderate or low, they will normally not be eligible for a service.

### **CRITICAL risk to independence – Harm or danger may occur in the next few days**

- Life is and/or could be threatened.
- Major health problems have developed and/or are likely to develop.
- There is, or could be, an extensive loss of choice and control over vital aspects of the immediate environment.
- There is, or could be, an inability to carry out essential personal care, domestic, family or other daily routines.
- Vital social support systems and relationships are, or could be, at great risk.
- Individuals cannot undertake or will be unlikely to be able to undertake, vital family and social roles and responsibilities that are important to them and others.
- Critical risk to your carer's ability to sustain any of the essential/critical aspects of their caring role.

### **SUBSTANTIAL risk to independence – harm or danger may occur in the next 3 months**

- There is, or could be, some substantial loss of choice and control over the immediate environment.
- Involvement in some substantial aspects of work, education or learning is, or could be, at risk of not being sustained, causing substantial risk to your independence. There is, or could be, an inability to carry out some personal care, domestic or other daily routines, causing substantial risk to your independence.
- Some substantial social support systems and relationships are, or could be, at risk.
- Individuals cannot undertake or will be unlikely to be able to undertake, some substantial family and social roles and responsibilities that are important to them and others.
- Substantial risk to your carer's ability to sustain some key aspects of their caring role.
- Substantial health problems have developed or are likely to develop.
- Involvement in work, education or learning is, or could be, at great risk of not being sustained, causing a major loss of independence.

**Wiltshire Council**

**Children's Services Select Committee**  
**18 March 2010**

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## **Annual Report of the Local Safeguarding Children Board**

### **Executive summary**

The purpose of this item is to share the Annual Report of the Local Safeguarding Children's Board (LSCB) with the Children's Services Select Committee, as required by the Children Act 2004, and associated government guidance 'Working Together to Safeguard Children' 2006. The LSCB is the multi-agency strategic Board which co-ordinates policies, training and all multi-agency safeguarding systems, and ensures the effectiveness of safeguarding children work.

The LSCB Annual Report is attached and shows that the Council's officers contribute in person to the Board and its various working groups to safeguard children. In addition, the Council contributes the nationally recommended proportion of the pooled multi-agency LSCB budget, £52,224 for last year and £65,280 for the forthcoming year (increase due to statutory need to appoint an Independent Chair). Previously, the DCS has ably chaired the LSCB, but this is now chaired by an independent person, and a young person has just joined the Board.

Last year's objectives of; Child Death Reviewing, Baby P Action Plan, Independence in Safeguarding and Learning from Serious Case Reviews, have been completed.

The LSCB has now set the main objectives for the forthcoming year 2010-11- A co-ordinated and outreach response to Missing Children; Implementation of new government guidance 'Working Together' expected September 2010, and Independence, Challenge and Lay Persons Involvement in the LSCB.

### **Proposal**

That the committee:

- a) Notes the Annual Report of the Local Safeguarding Children's Board;
- b) Holds their officers and the Director of Children's Services to account for their contribution to the effective functioning of the LSCB (government guidance 'Working Together' 2006, para 3.56.)

### **Reason for proposal**

Government guidance within the Children Act 2004 to ensure the Council contributes effectively in safeguarding children, through the work of the LSCB.

Author: Sarah Webb, Head of Safeguarding  
Contact details: 01225 713946

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**WILTSHIRE LOCAL  
SAFEGUARDING  
CHILDREN BOARD**



**LSCB**

# **Annual Report 2008 - 2009 & Business Plan 2009 - 2010**

**Helping agencies to  
work together to keep  
children safe**

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For further information or queries about Wiltshire LSCB please contact:  
 LSCB Business Manager: [angie.hael@wiltshire.gov.uk](mailto:angie.hael@wiltshire.gov.uk)  
 Or telephone Angie on 01225 718093  
 Or visit our website at [www.wiltshirelscb.org.uk](http://www.wiltshirelscb.org.uk)

## a) Preface by Wiltshire LSCB Chair

The Wiltshire LSCB has had another challenging year but continues to make good progress aiming to ensure that all children and young people in Wiltshire are safeguarded. I am grateful to all its members for their continuing support in achieving this.

Effective Interagency collaboration has enabled us to make progress against objectives and to reinforce and improve practice.

Our Main Achievements this year

- Developing a Balanced Scorecard to capture evidence against key Safeguarding indicators and to capture impact and outcomes for Safeguarding work across Wiltshire.
- Serious Case Reviews (SCR) – we have enhanced our SCR process providing a robust structure, with support and training for colleagues contributing reports.
- Independent consultants have been employed to ensure independent scrutiny.
- Role of the LSCB Development Manager has been progressed to keep pace with changes and developments.
- We have appointed a lead officer to further develop our capacity in respect of missing children and young people.
- We have implemented the new child death arrangements - establishing Child Death Review Sub Group, Overview Panel and Rapid Response Teams.

We have continued to develop our existing inter-agency partnerships

- We regularly collaborate with Swindon LSCB with a joint review and audit process for all agencies submissions regarding Section 11 Children Act 2004
- Continued participation in the regional web-based multi-agency Child Protection Procedures arrangements.
- We have formal and regular communications with the Children's Trust Board.
- Maintenance of the extensive training programme for schools staff and Governors and the programme of multi-agency child protection training.

At our Annual Development Day objectives were prioritised for the coming year acknowledging Lord Laming's recommendations.

We will strengthen further our role as LSCB by pursuing an Independent Chair, and a Development Manager will be employed to drive forward process and practice change ensuring we achieve our aspirations.



**Carolyn Godfrey**

*Director, Children & Education,  
Wiltshire Council  
Chair – Wiltshire LSCB*

## 1b) Wiltshire Local Safeguarding Children Board

### Statutory basis

The Local Safeguarding Children Board for Wiltshire has been established in compliance with s13 of the Children Act 2004 and The Local Safeguarding Boards' Regulations 2005.

The LSCB is the key statutory mechanism for agreeing how the relevant organisations in Wiltshire will co-operate to safeguard and promote the welfare of children and for ensuring the effectiveness of what they do.

### Role of LSCB

The work of the LSCB fits within the wider context of children's trust arrangements that aim to improve the overall well-being (and the five outcomes) for all children in Wiltshire. Whilst the LSCB contributes to the wider goals for all children, it has a particular focus on aspects of the 'staying safe' outcome.

### Core Objectives s14 (1) Children Act 2004

- To co-ordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area of the authority; and,
- To ensure the effectiveness of what is done by each such person or body for that purpose.

The LSCB will therefore ensure that the duty to safeguard and promote the welfare of children will be carried out in such a way as to improve all five outcomes which are important for children through three activity streams;

- (1) Activity that affects all children and aims to prevent maltreatment or impairment to health or development and ensure children are growing up in circumstances consistent with safe and effective care.
- (2) Proactive work that aims to target particular groups.
- (3) Reactive work to protect children who are suffering or at risk of suffering maltreatment.

### Responsibility

The LSCB has a responsibility in co-ordinating and ensuring the effectiveness of local individuals' and organisations' work to safeguard and promote the welfare of children. It is not accountable for their operational work. Partner agencies are accountable to the LSCB for the effectiveness of their agency service to safeguard children.



## 1c) Wiltshire Local Safeguarding Children Board will:

### Work Together

- Ensure all agencies hold each other to account
- Ensure processes and procedures are transparent
- Promote continuous improvement and learning together
- Ensure that the Welfare of Children and Young People are central to our Work.

### Equality and Diversity

- Strive to ensure Equality and Diversity needs including cultural, religious, language, gender, sexual orientation, and disability are considered throughout all of its Safeguarding work, and is encompassed in all services to children and young people by its agency members.
- Offer support to Children and Young People and their families, including, minority ethnic groups and commonwealth families within the MOD by the production and distribution of the Safe Parenting Handbook with translations provided as necessary.
- Listen to the views and needs of Children and young people who are central to the Safeguarding agenda and act where appropriate to support them.
- An Equalities Impact Assessment (EIA) has been undertaken in respect of this Business Plan and relevant factors have been incorporated into the LSCB planning and reviewing process.

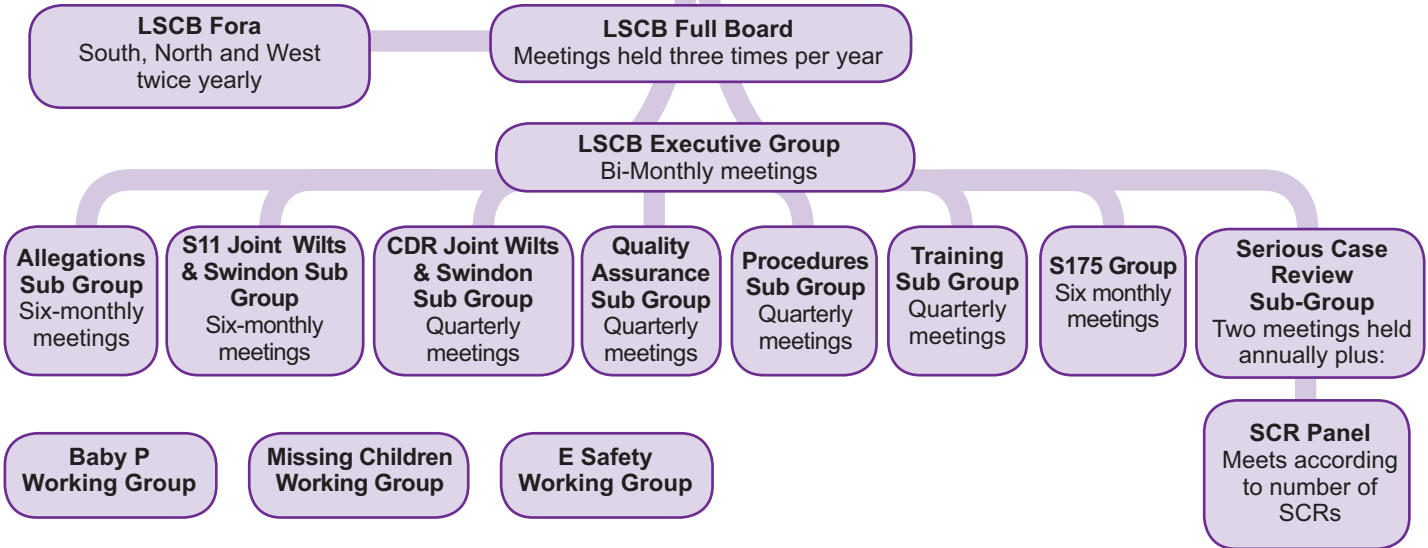
### Data Protection

The Local Safeguarding Children Board will ensure all Data and personal information is held for a specific purpose, secured, confidential and is only accessed by those who need to and are authorised to do so.

**1d) Wiltshire Local Safeguarding Children Board Structure**

**Chair: Carolyn Godfrey**

**Director, Children & Education**



**Working Principles and Terms of Reference for Wiltshire LSCB**

The terms of reference for Wiltshire LSCB are as follows:

- To develop policies and procedures for inter-agency work to protect children within the framework of ‘Working Together to Safeguard Children’ DfES 06.
- To audit and evaluate how well local services work together to protect children.
- To put in place objectives and performance indicators for Child Protection.
- To encourage and help develop effective working relationships between different services and professional groups.

- To improve the effectiveness of our practice in the light of knowledge gained through national and local experience and research and to make sure that any lessons learned are shared, understood and acted upon.
- To undertake reviews where a child has died or in certain circumstances been seriously harmed and abuse and neglect are confirmed or suspected.
- To help improve the quality of Child Protection work and of inter-agency working through specifying needs for inter-agency training and development and ensuring that training is delivered.
- To raise awareness of Child Protection issues within the wider community.

**1e) Most Significant Achievements in the 2008/9**

**MARAC**

Multi Agency Risk Assessment Conference - process where families experiencing domestic violence are referred and child protection issues are picked up. Social Services work with the process along with Health Visitors and School Nurses. The decision not to hold a S47 enquiry can be challenged and escalated.

**Domestic Violence**

Domestic Violence was highlighted at the LSCB Conference and the LSCB Local Area Fora.

**Outcome:** A mechanism that contributes to the reduction in repeat domestic violence referrals and provides challenge to the S47 Enquiry.

**E Safety**

There have been huge inroads into schools with SWGFL (South West Grid For Learning). LSCB Commissioned work to produce a strategy and a Working Group set up this year to drive the education programme with pupils and parents trained to spot and report dangers.

**Outcome:** A greater awareness of E-dangers, keeping Children and young people safe.

**Safe Parenting Handbook**

Safe Parenting Handbook has been circulated widely, with 20,000 copies distributed via schools, Health Visitors, Connexions, Probation, Youth Offending Team and colleges.

**Outcome:** Families in Wiltshire are receiving and accessing clear advice and signposting.



## Advocacy Process

Wiltshire's JAR report highlighted the positive impact for children to contribute to the child protection process. The service has now been extended to encompass aged 5 and above.

**Outcome:** Children are central to the process with the child protection plans and ensure that the Childs' voice is heard.

## Procedures

Wiltshire LSCB as part of the South West Child Protection Procedures group of which we are members is ensuring that everyone is working together to the same procedures.

**Outcome:** Multi agency and multi LSCB agreement of Procedures and practice.

## Missing Children

By exceptionally funding an outreach worker post with police we will continue to improve outcomes for runaways and missing children. The dialogue with children aims to prevent children becoming vulnerable and at risk. Current achievements are: reduced incidents by 25% and a reduction of runners from care 36%. A Sub-Group has been set up to address all Missing Children and will report to the Board.

**Outcome:** Aiming to reduce the numbers of children that go missing and link with national research, improving outcomes for children.

## Child Death Review

**Rapid Response Teams are in place.** A National Trained Resource that previously did not exist making a difference to children and young people.

**Child Death Overview Panel in place** – linking with Swindon to review deaths and highlight learning.

**Outcome:** All Child Deaths reviewed to ascertain a) Preventable factors and; b) Required service/guidance and outcomes to prevent future deaths.

## External Drivers

**Baby P** – Following the tragic death of Baby Peter we as a Board have reviewed our processes and our record keeping, reflecting and tightening procedures in areas particularly strategy meetings.

An action plan has been produced following the extraordinary meeting of the Executive.

**Outcome:** Further self-audit and improved multi-agency processes in line with Laming Recommendations.

## SCR:

We have taken OFSTED's feedback and criteria for evaluation of Serious Case Reviews and further improved our SCR processes and procedures.

**Outcome:** Ensure good reports and embedded learning in Agencies.

## 1f) Sub Groups

Supporting the Local Safeguarding Children Board there are eight main sub-groups whose functions are as follows:

- **Procedures Sub-Group**

To maintain, develop and review inter-agency child protection procedures.

- **Quality Assurance Sub-Group**

Reviewing the quality of child protection practice across agencies based upon the Multi-Agency Child Protection Procedures and Guidance.

- **Training Sub-Group**

Ensure appropriate inter-agency training is provided for relevant staff of all agencies.

- **Serious Case Review Sub-Group**

To consider whether a serious case review is required. The criteria for such a recommendation can be found in Working Together to Safeguard Children – DfES 2006: "Are there lessons to be learned by agencies when a child dies from abuse or neglect?"

- **S175 Education Act 2002**

Ensuring the implementation of legislation and guidance for schools including audit, with support and challenge.

- **Section 11 Sub-Group and Overview Panel**

Joined with Swindon LSCB to align Swindon and Wiltshire processes and provide a peer review focus of procedures and provide feedback to agencies.

- **Allegations Sub-Group**

Monitoring the Allegations against staff and ensuring policy and processes are embedded within agencies.

- **Child Death Review Sub-Group and Child Death Overview Panel (CDOP)**

– which joined with Swindon and together developed the process to deal with the rapid response element of the Child Death Review Process and develop the Child Death Overview Panel

- **Local Area Fora meetings**

– are held twice yearly in North Wilts & Kennet, West Wilts and South Wilts. The purpose is to encourage networking between agencies and discuss local child protection issues and update Safeguarding knowledge with new government guidance regularly being introduced. They are led by a multi-agency working group from health, social services, police and the Head of Safeguarding.

New Working Groups this year included 'Missing Children' which become an objective mid-year, 'Baby P' and 'E-Safety'.

## 2a) Wiltshire LSCB Objective Reports 2008/09

### Objective 1 – E-Safety

Objective Leads and Contributors  
Graham Titheradge and Ian Baker, Wiltshire Council

#### Summary of Work Undertaken 2008-09

The E-Safety project group met on 3 occasions through the year. There were representatives from Social Care, Education, Police, LSCB training and the South West Grid for Learning. The meetings were chaired by the Chair of the LSCB Procedures sub committee.

At the first meeting a work plan was developed with the aim of producing an E-Safety Strategy and ensuring that the strategy was rolled out by the end of March 2009.

Some members of the group also attended national and regional meetings and conferences organised by BECTA to ensure that what was being done was in line with current guidance and thinking.

Using the guidance given in the BECTA manual 'Safeguarding Children in a Digital World: A Strategy' was produced and was taken to the Procedures Sub-Group in October. It was agreed at that meeting and subsequently accepted by the LSCB.

In March the strategy was launched at the LSCB conference.

The group continues to meet twice a year to review the working of the strategy as recommended in the strategy document.

The objective has now been completed, although the multi-agency E Safety work continues in practice.. Future reporting will be from police regarding reports of E-bullying and criminal activity, not focusing on the number of reports but the number of charges made.



## Objective 2 – Section 11 Children’s Act 2004 and S175 Education Act

Objective Lead: Sarah Webb, Head of Safeguarding, Wiltshire Council

### Summary of Work Undertaken 2008-09

This LSCB objective relates to both of the main functions of LSCB’s, as required within, ‘Working Together to Safeguard Children’ 2006, Chapter 3-

LSCBs should co-ordinate what is done by each body in safeguarding, and ensuring effectiveness of what is done.

Wiltshire LSCB has two working groups to progress this work. S11 of the Children Act 2004 requires all agencies (apart from schools) and all staff working with children to discharge their functions with a view to safeguarding children, and S175 Education Act 2002 has the same requirement for schools.

**The S11 group** is a peer review group with Swindon LSCB, meeting twice a year to review and benchmark the outcomes of each agency’s S11 progress action plan. An annual audit was undertaken by the group, with results and recommendations fed back to each agency. Only 2 agencies fell short of the required standards this year, and they have both been offered support and a request to re-submit after 6 months to demonstrate improvement.

Nine Wiltshire agencies’ S11 returns were peer reviewed, the outcome being good, with 72% compliance, a slight improvement on last year’s 69%.

**The S175 group** met twice this year to ensure compliance with S175 guidance ‘Safeguarding Children in Education’ 2007. Self assessment safeguarding audit proformae were sent to each school, followed up by random sample safeguarding audit visits of support and challenge to schools on safeguarding compliance. Safeguarding visits over the last three years have resulted in all special and secondary schools being visited, and almost half of our Primary schools. Child protection training, policies, designated roles, and safer recruitment are checked, and advice given. There have been major improvements in schools’ compliance with S175 and most schools are now performing at level 2-good, and none have been assessed at level 4- inadequate.

Wiltshire chairs the regional South West Safeguarding in Education Group, which has met twice yearly, sharing good practice, collaborating on joint safeguarding work, and raising issues with DCSF and OFSTED to help improve schools’ safeguarding. Wiltshire also has S157 safeguarding contracts with 12 of our Independent schools, providing advice, training and support visits.

### Analysis of progress on this LSCB Objective, including outstanding work

- S11. We have succeeded in continued auditing of LSCB agencies compliance with S11 Children Act, and improvements in overall performance. We now need to encourage agencies to improve further from the current 72% compliance average - which is a good score considering the very wide range of safeguarding requirements within this legislation - towards 80% +.
- S175. We have continued the pioneering safeguarding auditing system with Wiltshire schools - now being adopted by many other LSCB’s in the South West. Most schools are performing at Level 2-good, and support is given to schools which need to improve. We aim to maintain “no schools being assessed at level 4”, and are providing additional support to governors.
- S175. The new Ofsted Schools’ Inspection Framework for 09-10 states that schools which do poorly in safeguarding are likely to fail overall –the implications of this are being considered in terms of additional support to schools requiring help or being assessed at level 3.





### Objective 3 – Child Death Review Implementation and Monitoring

Objective Lead: Fiona Finlay, Designated Doctor, Royal United Hospital

#### Summary of Work Undertaken 2008-09

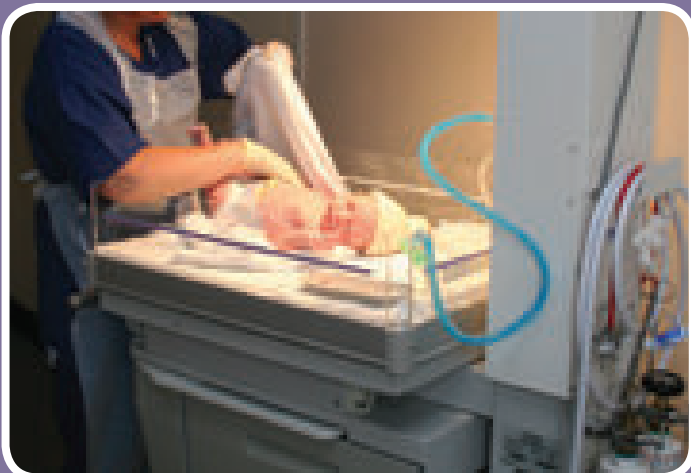
From April 1 2008, all Local Safeguarding Children Boards (LSCBs) had to have in place a rapid response process to child deaths and a Child Death Review Panel.

The LSCB is responsible for collecting and analysing information about the deaths of children and young people (up to the age of 18) in their area. From this information, it should be possible to identify patterns and trends and take specific action to prevent some similar deaths in future.

Swindon and Wiltshire LSCB's decided to work together on child deaths. This will ensure that data is based on a meaningful sample size and that local agencies are able to respond more effectively to child deaths.

The aims of the child death review process are

- to learn from all child deaths, enabling changes which may prevent future deaths.
- to identify whether deaths are preventable and work to reduce the numbers of preventable deaths over time
- to improve the way in which each death is responded to ensuring a process that provides good information and support to families at all stages.
- in the rare cases where homicide has occurred, to collect information in a way that prevents unsafe convictions but supports convictions where appropriate.
- to ensure that families are offered bereavement services.



#### Rapid Response Team

The Rapid Response Team is responsible for:

- making immediate enquiries into unexpected deaths, including home visits.
- collecting information about these deaths in line with a nationally agreed dataset.
- maintaining contact with the family to keep them up to date with information about the death and ensuring good support.

26% of cases, where a judgement could be made, contained avoidable factors. . . In a further 43% of cases there were potentially avoidable factors.

**Why Children Die: A Pilot Study 2006, CEMACH**

#### Summary

Although, similarly to other LSCB's, the Panel has not been able to review all cases this year due to awaiting agencies child death reports, considerable work has been done to establish our reviewing processes and our Rapid Response Team and we believe these are now satisfactorily in place.

The Panel is planning to meet five times in 2009/10 to ensure there is capacity to review a full year's cases and at the end of the coming year the full benefits of the process are likely to start to emerge.

#### Future Development

The Child Death Sub-Group will meet in June to review the Wiltshire and Swindon process against the DCSF 'Effectiveness Tool' and action any work to cover any remaining gaps in the process. It is anticipated that this sub-group will operate as a monitoring task Group until any remaining set-up work is complete and then will cease. The Child Death Overview Panel will then oversee any related matters such as ongoing training needs.

The work planned for the Child Death Review Sub-Group and Child Death Overview Panel is reported to the LSCB and Children's Trust via the annual report. The work plan includes ensuring in 2009/10 a clear protocol with the coronial service.

This first Annual Report will go to each of the Swindon and Wiltshire Local Safeguarding Children Boards.

## Objective 4 – Promoting Awareness of the LSCB

Objective Lead: Trish O'Donnell, NSPCC

Jimmy Doyle and Paul Williams – assisted by Angie Hael

A plan for targeted awareness raising of the LSCB and its work to partner agency staff and public 2007/09

### Summary of Work Undertaken 2008-09

20,000 Safe Parenting Handbooks were updated reprinted and distributed

Safe Communities - training and Pack delivered to voluntary and community groups

Media strategy & guidance agreed

Stall and information at LSCB annual conference with branded goods

LSCB Website reviewed and updates agreed, implementation awaiting appointment of the LSCH Development Manager

LSCB logo used on all training materials and relevant pages of Pathways

### Analysis of progress on this LSCB Objective, including outstanding work

- The Board agreed initial work and acknowledged that further capacity was required and agreed to a Development post, to assist.
- While we can say we reached parents and staff with our publicity, the establishment of a baseline to measure improvements is still necessary
- Making staff and the public aware of the work of the Board should continue as part of the core work of staff who support the Board, assisted by members as appropriate.

## Objective 5 – Continuing Reviewing Allegations against staff of all agencies

Objective Lead: Sarah Webb, Head of Safeguarding

### Summary of Work Undertaken 2008-09

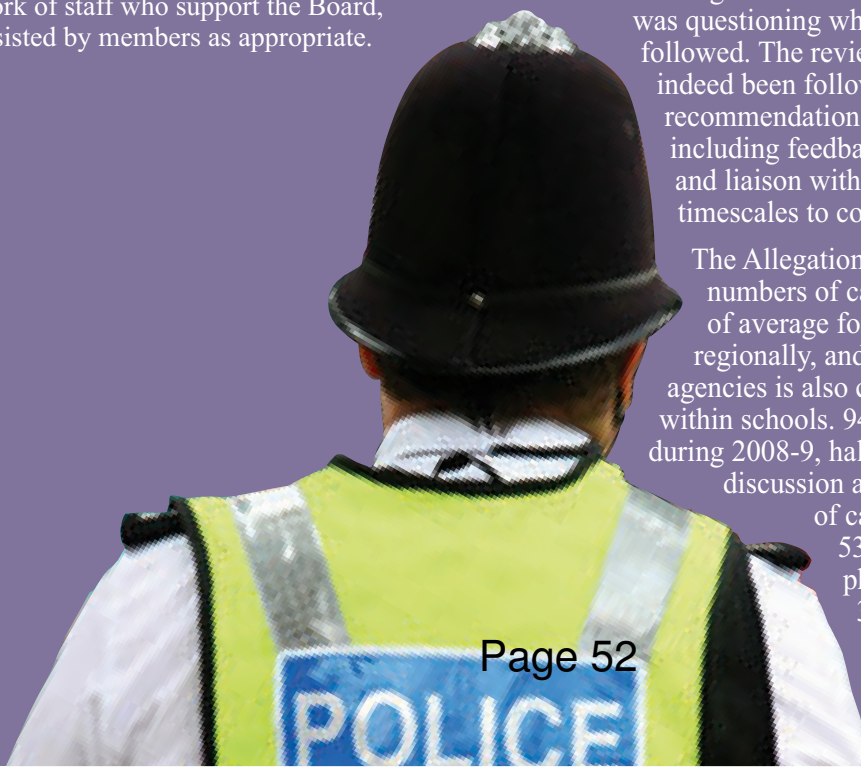
The LSCB is required to monitor the work of allegations against staff and learn any lessons required from these cases and processes. This relates to Appendix 5 of 'Working Together to Safeguard Children.' 2006. In the previous year, GOSW assessed our allegations work as being "green" (no further such assessments have been undertaken this year).

The multi-agency Allegations (against staff) Sub-Group of the LSCB has continued to meet twice yearly. The main agency representatives (health, social care, and police) – with both professional, and HR leads - attend meetings where performance in respect of allegations cases is monitored. This group has confirmed that there are allegation leads in each main agency, and that cases are processed according to government guidance. The LA has 3 Local Authority Designated Officers (LADO's) who chair the multi-agency strategy discussions for these cases, to enable joint agreement about investigations and any disciplinary or criminal proceedings, and a LADO Manager, and Named Senior Officer to ensure compliance with legislation.

An 'Allegations against staff' procedure flowchart, with reporting process and contact details outlined, was produced for all agencies, and placed on the LSCB website.

The LADO manager commissioned the LSCB Allegations Sub-Group to undertake a review of an allegation case where a subject member of staff was questioning whether proper processes had been followed. The review found that procedures had indeed been followed well in this case, and some recommendations for best practice were implemented including feedback to the employer or staff member, and liaison with the police force and CPS regarding timescales to conclude cases.

The Allegations Sub-Group has found that our numbers of cases locally is within the range of average for cases reported nationally and regionally, and that the proportion of different agencies is also close to the national picture- most within schools. 94 cases were referred to LADO's during 2008-9, half of which proceeded to strategy discussion and multi-agency enquiries. Only 8% of cases were concluded as unfounded. 53% had a sexual abuse risk, and 42% physical. 97% were concluded within 3 months, and only 1 case within 12 months, none took longer than 12 months.



### Analysis of progress on this LSCB Objective, including outstanding work

- Continued reporting of staff allegations by all agencies to LSCB Allegations Sub-Group.
- An allegations case review found procedures are being followed, and best practice recommendations have been implemented.
- The very small number of cases reported from Police and Health are being monitored next year, and the DCSF Audit Toolkit on Allegations will again be completed by the group.
- Forthcoming new government allegations guidance (now at consultation stage) will be implemented in 2010.

### Objective 6 – Missing Children

Objective Lead: Detective Inspector Caroline Evely, Wiltshire Police

#### Summary of Work Undertaken 2008-09

- January 2009, formulated LSCB Sub-Group for Missing Children.
- Terms of reference and multi-agency membership agreed.
- Commenced data capture of police recorded incidents and children missing from education. Data shared at all Sub-Group meetings.
- Sub-Group continues to meet quarterly where data is shared.
- April 2009 - quotations invited from five charity based organisations to provide outreach worker.
- May 2009 - presentations given by two highest scoring organisations. Barnardos awarded contract.
- Police BCU Commander for Wiltshire agrees to second a full time police officer to work alongside outreach worker when appointed.
- June 2006 position of outreach worker advertised interviews to be carried out in July 2009 for appointment of outreach worker in September 2009.

### Analysis of progress on this LSCB Objective, including outstanding work

- Policy and procedures to be re-written in respect of missing children.
- Action plan to be drawn up to work towards National Indicator 71.
- Review of service provision particularly emergency accommodation.



## 2b) Income from Agencies and Budget

Income from agency	2007/08	2008/09
cfwd		49,500
Local Authority	48,000	51,200
Health (PCTs)	21,000	22,200
Police	10,120	10,400
Probation	4,293	4,400
Connexions	4,293	4,400
CAFCASS	4,293	4,400
CDR fund to LA WCC	0	38014
Early years contribution		5000
<b>TOTAL £</b>	<b>92,000</b>	<b>136,114</b>

Previous years have enjoyed an underspend due to no Serious case reviews. Increased expenditure cover changed business requirements, new administrative support, external independent consultancy, one serious case review with independent chair and author and supporting the missing children objective by providing one off funding. Child death local authority funding is pooled with Swindon LSCB.

Costs	2007/08	2008/09
Staff Costs (inc. consultancy)	27,000	66,000
Training Contribution	17,000	17,000
Serious Case Reviews	2,000	3,000
Procedures	1,000	500
Advocacy	10,000	12,000
Business Support	10,000	10,000
Parenting Handbook	10,000	13,000
Missing Children	0	30,000
Child Death Spend	0	38,014
<b>TOTAL £</b>	<b>77,000</b>	<b>189,514</b>

### Budget - Income from agencies

#### Wiltshire LSCB Income requirement for 2009 to 2010

Due to increased national government requirements in safeguarding for LSCB's, we are projecting a 25% increase in income required from agencies for this year and next to include;

SCRs independent authoring as well as chairing, additional auditing and Independent LSCB Chairing re: Laming recommendations

\* Child Death monies are income from government, not subject to 25% increase.

\*\*Early Years Funding contributes to the cost of producing the Safe Parenting Handbook.

Income from Agency	09/10 agreed contributions	Applied 25% increase
Local Authority	52,224	65,280
Health (PCTs)	22,644	28,305
Police	10,608	13,260
Probation	4,488	5,610
Connexions	4,488	5,610
CAFCASS	510	637
*CDR fund to LA WCC	36,000	36,000
**Early years contribution	5000	5000
<b>TOTAL £</b>	<b>135,962</b>	<b>159,702</b>





## 2c) LSCB Membership 2008-09

- Carolyn Godfrey (Chair) Director of Children & Education, Wiltshire Council
- Janet Bowen Designated Nurse, Wiltshire PCT
- Sheelagh Brown Secondary Headteacher, Wilts Association of Secondary Heads
- Rev Rachel Bussey Church of England (Diocese of Salisbury)
- Heather Clewett Head of Area Services, Wiltshire Council
- Mandy Cox South West Strategic Health Authority
- DI Nicki Davey Wiltshire Police
- Sharon Davies Assistant Director Children & Families, Wiltshire Council
- Carrie Ferguson Named/Designated Nurse, Child Protection
- Dr Fiona Finlay Consultant Paediatrician, Bath & North East Somerset PCT
- Netta Hemmins Primary Headteacher, Primary Heads Forum
- Dr Paul Jakeman GP
- Dr Anne Lashford GP, Vice-Chair Wiltshire LMC
- Claire McConnel Service Manager, CAF/CASS
- Mal Munday Head of Service, Wiltshire Youth Offending Service
- Dr Robin Mills Specialist in Paediatric Dentistry, Wiltshire PCT
- Alison Minch Assistant Chief Officer, Wiltshire Probation Service
- Sue Nield Head of Sure Start, Wiltshire Council
- Trish O' Donnell Area Children's Services Manager, NSPCC
- Andrew Reynolds Head of Strategic Housing Services, Salisbury District Council
- Mark Rippon North Wilts Crime & Disorder Reduction Partnership
- Christine Robinson Assistant Director of Children's Services, Barnardo's SW
- Sally Sandcraft Director of midwifery
- Mark Smith Service Director – Amenities and Leisure, Wiltshire Council
- Nicole Smith Head of Housing, Wiltshire Council
- Sue Smith GWA Services NHS Trust
- Graham Titheradge Child Protection Co-ordinator, Wiltshire Council
- Robin Townsend Head of Leisure, Wiltshire Council
- Sarah Webb Head of Safeguarding, Wiltshire Council
- Supt Paul Williams Wiltshire Police

**Attendance and Contribution:** All members receive an induction by the Head of Safeguarding, have an enhanced CRB check and regularly attend Child Protection training

Each member can take decisions for their organisation and recommend policy and procedural change as appropriate.

Attendance at Board by its members is good, but not 100% for all. Poor attendance is monitored and taken up by the Chair.

## 2d) Executive Group

### Membership:

Jimmy Doyle (Chair)	Assistant Director Children & Families
Trish O Donnell	Assistant Director Services Manager NSPCC
Carrie Ferguson	Designated & Named Nurse South Wiltshire PCT
Kate Larard	Designated Nurse Wiltshire PCT
Sarah Webb	Head of Safeguarding WC
Fiona Finlay	Designated Dr, RUH Bath
Mal Munday	Probation
Graham Titheradge	Child Protection Co-ordinator North
Paul Williams	Supt Partnerships, Wiltshire Police
Sally Sandcraft	Director of Nursing, Midwifery and AHP
Caroline Evely	Detective Inspector, Wiltshire Police
DI Caroline Evely	Vulnerability Wiltshire Police

### Terms of Reference

The Executive group retains the overarching task to maintain an overview of the workplan, progress and monitor the delivery of the objectives and business agreed by the Board. The Executive group directs the work of the sub-groups and objective groups and considers national guidance and safeguarding reports

### Summary of Work Undertaken 2008-09

The Executive group continued to meet bi-monthly during the year with good multi-agency attendance. In addition to monitoring the progress of the objectives

this year, the Executive group considered the following subjects; Ofsted guidance for Serious Case Reviews; Forces representation; LSCB staffing; LSCB budget; child death review training; new government guidance on Fabricated and Induced Illness; review of health representation and membership.

A new ‘Missing Children’ objective was added following the start of the year, to ensure we are joined up in multi-agency work, track and reduce repeatedly missing children.

A series of ‘Community Toolkit Seminars’ was undertaken with support from the LSCB, with information packs being given to community groups.

Safeguarding in respect of LSCB members was reinforced with regular monitoring of LSCB representatives’ child protection (CP) training and CRB checks.

The system of standard induction sessions for new members was further developed, with an information pack being given to include members JD.

### Analysis of progress on this LSCB Objective, including outstanding work

The Balanced Scorecard framework for reviewing all the work of the LSCB and its sub-groups was developed, allowing for an at a glance overview of progress. All objectives have been progressed satisfactorily and improvements made in a number of our national safeguarding indicators.



## 2e) Procedures Sub-Group

Members are representatives from the main statutory agencies.

### Summary of Work Undertaken this year 2008-09

The work of the Sub-Group has largely been dictated by the South West Procedures Steering Group. We have attempted to arrange Sub-Group meetings to take place two weeks before the South West meetings. Procedures from the South West Group are looked at and any amendments are then taken by the Wiltshire Representative (Chair of the Sub-Group) to the subsequent meeting. This has speeded up the process of ratifying new procedures and protocols.

The Procedures Sub-Group met on three occasions in 2008/09. Attendance was at times this was raised at an LSCB Executive group meeting and is being monitored.

The Sub-Group also ratified the E Safety Protocol for Wiltshire which will be used by the South West Group as a guide for the South West Protocol which will be produced in 2009/10.

There is some frustration at the time taken for new procedures and protocols to appear on the South West Procedures' Website. This has been discussed at the Sub-Group and it is hoped that in 2009/10 the process will be quicker.

## 2f) Quality Assurance Sub-Group

### Membership:

Head of Safeguarding, Wiltshire Council (Chair)  
 Designated Nurse, Child Protection  
 Consultant Paediatrician, RUH Bath  
 Wiltshire Constabulary Manager  
 Social Worker, Wiltshire Council  
 Child Services Manager, NSPCC  
 Independent Child Protection Chair  
 Area Manager, Probation Service  
 Service Development Officer, Army Welfare

### Terms of Reference

To undertake multi-agency audits of practice against standards from multi-agency child protection procedures and relevant guidance.

### Work Undertaken in 2008/9

Analysis of progress on this LSCB Objective, including outstanding work

The QA group work to the terms of reference above, noting that the government guidance on LSCB's defines a main function of LSCB's as ensuring the effectiveness of safeguarding –the latter function is a major focus of the QA group.

The multi-agency QA group continues to meet four times a year, undertaking a multi-agency child protection audit every six months during two of its quarterly meetings. At the other two quarterly meetings in between the audits, the QA group analyses and agrees the findings and recommendations of the previous audit, and plans the next audit- deciding on the subject and criteria. Agencies take turns to lead on particular audits, which involve designing the audit tool and methods for the audit, collating and reporting the findings afterwards. All audits are undertaken by a multi-agency group, and most audits examine practice within a range of agencies-often by examining CP conference minutes, and also by auditing case records from agencies.

### Summary of Work Undertaken 2008-09

Diversity in child protection (CP) conferences was examined in an audit focussed on ethnicity and BME (Black minority ethnic) in June 2008. The results found that in 100% of cases the child's ethnicity was recorded within conferences and in over 50% of cases, the child's cultural needs were taken into account within the CP plans. As a result of the audit, representatives fed back to agencies to develop their work on ethnicity.

Strategy Discussions were also audited against procedures during the year, results showing that timescales were achieved in 93% of cases, and clear outcomes recorded in 79% of cases. Areas for improvement: management sign off and a common format for recording; these were identified, and immediately progressed by Police and Social Care managers meeting to agree a common format.

### Further Developments for 2009-10

Another successful year of multi-agency auditing was achieved, finding compliance in most respects with procedures, and where improvements were identified, these were followed up by agencies working together. In the next year, child protection plans will be audited in terms of their SMARTness, risk assessment and child focus. Then Core groups will be audited in terms of their application to child protection plans.

## 2g) Training Sub-Committee Report

### Membership:

Carrie Ferguson	Named Nurse for Safeguarding Children, Wiltshire Community Health Service (Chair)
Sam Chapman	Children's Workforce Advisor, Wiltshire Council
Tony Griffin	Child Protection Trainer, Wiltshire Council
Kevin Rogers	NSPCC
Caroline Vost	Police Trainer
Sandy Corbyn	Connexions Training and Development Manager
Peter Rigby	Senior Education Welfare Officer
Paula Marsh	HR Officer, West Wilts District Council
Helen Wilkinson	Deputy Head Teacher, Braden Forest School
Janet Bowen	Designated Nurse

### Terms of Reference

- To design and contribute to the delivery of multi-agency child protection training for all agencies, within a planned and agreed strategy, in response to legislation, guidance, local and national research and findings, including serious case reviews and audit.
- To ensure, and monitor the quality and consistency of single agency child protection training undertaken by each agency, in accordance with S11 Children Act 2004.
- To make recommendations to Wiltshire LSCB or its Sub-Groups in relation to required issues arising from its functions.

### Summary of Work Undertaken 2008-09

- The membership of the Training Sub-Committee has been more consistent this year providing a broad experience from a variety of agencies.
- The roll out of Rapid Response Training was completed prior to the launch of a Rapid Response Team across Wiltshire and Swindon.
- A pilot of Levels 1, 2 and 3 multi-agency child protection training took place during September 2008 using the Salford Standards for Inter-Agency Working, Education and Training.
- An investigation into accreditation of courses by Bath Spa University is underway which would lead to the assessment of course participants and audit through the university's systems.
- A review of the content of all child protection courses provided by the LSCB has been achieved to ensure all topics are related to the 5 outcomes (Every Child Matters Dfes 2003).

- All child protection courses are reviewed throughout the year to include any current or topical issues which require highlighting i.e. the effects of domestic violence in the home; safe recruitment; recommendations from Serious Case Reviews both locally and nationally.
- Training finances and resources are continually reviewed in relation to the contributions made by all agencies to ensure fair and equitable provision.
- The annual conference on E-Safety – Keeping Children Safer in a Digital World was well attended by all partners and the majority of participant evaluation ratings were either good or excellent.

### Multi-agency child protection training programme for 2009/2010 consists of:

Agency	No. Attended		
Health	201	Level 1	11 courses
Police	25	Level 2	9 courses
Probation	20	Level 3	11 courses
C & F	197	Level 4	3 courses
NSPCC	3	Level 5	3 courses
Barnados	9	Update level 2	10 courses
Schools	147	Update level 3	9 courses
Early Years	47		
Connexions	26		
DCE	12		
Education	27		
Wilts Council	3		
YOT	12		
Voluntary	30		

This is accompanied by a multi-agency programme which links to the Child Protection Training Programme.

All training courses can be found on Wiltshire Pathways website [www.wiltshire.pathways.org](http://www.wiltshire.pathways.org) and the LSCB website [www.wiltshirelscb.org](http://www.wiltshirelscb.org)

### Further developments for 2009/10

- The 2010 LSCB Conference is planned for the beginning of the year with the topic 'The Effects of Adult Mental Health / Substance Abuse on Children' which will be linked to the findings from the Ofsted Report on Serious Case Reviews 2008 – 2009 (Learning lessons, taking action: Ofsted's evaluations of serious case reviews 1 April 2007 to 31 March 2008).
- The local authority training link with Bath Spa University fulfils the Laming recommendation in his progress report, 2009 (The Protection of Children in England).
- The training department will continue to seek accreditation for more of the multi-agency child protection courses in collaboration with higher education establishments.



## 2h) S175 Sub Group

### Names of Objective Leads & Contributors

Representation from Primary, Secondary, and Special School Heads, HR, Training, council staff of social care and schools branches

### TORS

Monitor and ensure safeguarding in education, through a focus on S175 Education Act 2002 and related government guidance

### Summary of Work Undertaken this year

The S175 group continued to meet regularly throughout the year. The S175 group, and in particular the Council's School Advisor for Education, continues to agree priorities in supporting schools in safeguarding in education. All schools submit an annual self-assessment safeguarding audit, and a sample of these is followed up by support and challenge visits from Council staff. Training, advice, policies, and safeguarding visits have provided the framework for S175 implementation. A timely 'Safeguarding in Education' newsletter has been provided for schools each year, and the Wisenet website updated regularly with all the safeguarding information schools need to know.

The S175 Annual Report shows that all schools now have a CP policy, Designated CP teacher and Nominated CP Governor. There have been improvements in all aspects of schools safeguarding work, as measured through schools self assessment audit, and through safeguarding support and challenge visits.

Wiltshire leads and chairs the South West Regional Safeguarding in Education group where best practice is shared across areas, and standards are benchmarked for comparison. Wiltshire's safeguarding in education framework of audits and assessment visits has been adopted by many LA's across the South West.

## 2i) Area Practice Fora Report

### The Spring Fora covered Domestic Violence

The LSCB multi agency Fora are led by a steering group for each area, consisting of Area service Manager, Police Chief Inspector Vulnerability, and Designated Nurse Child Protection, Child Protection Co-ordinators and the Head of Safeguarding Wiltshire Council.

Each Forum starts with an update of LSCB work and reference to new legislation and guidance. Subjects for discussion are selected from feedback forms from previous sessions which indicate topics of high interest and potential learning.

The lead for each session rotates between areas and is replicated across the county. Autumn 2008 looked at Domestic Abuse, an area of high importance in Wiltshire with previous years welfare factors at child protection conferences being one of the most common factors recorded.

Hayley Mortimer and Pippa McVeigh introduced a film produced in conjunction with police highlighting the plight of victims. The team have received national acclaim and Wiltshire are recognised as leaders in this field.

Laming Recommendations are expected later in the year and will form the basis of the autumn FORA.

### Spring 2010 – Theme – 'Children with Disabilities'

Wednesday 3 March	1pm-4pm (plus lunch)	St John's Parish Centre, Trowbridge
Wednesday 17 March	9am-12noon (plus lunch)	Salisbury Lecture Theatre Salisbury District Hospital
Wednesday 24 March	1pm-4pm (plus lunch)	Devizes Sports Club



### 3a) Child Protection Statistics

#### 3a (i) Referrals to Conferences -

	Year End 31.03.09	Year End 31.03.08	Year End 31.03.07	Year End 31.03.06	Year End 31.03.05
Initial Assessments	3169	2388	1823	1902	1453
Core Assessments	944	481	388	468	301
Resulted in S47 Investigation	612	370	436	451	570
Child Protection Conferences – Initial	207	180	191	197	247
The number of first time registrations during the year ending 31st March	141	124	169	144	167
• Registered in Neglect Category	42	34	49	40	72
• Registered in Emotional Abuse Category	65	41	65	59	44
• Registered in Physical Abuse Category	24	16	32	22	34
• Registered in Sexual Abuse Category	10	9	14	12	27
• Others (Multiple categories)	-	5	9	11	11
De-registrations throughout the year	161	171	177	177	144
Registered children who were Looked After		7	10	9	26
*Registered children from Black and Minority Ethnic Groups total		-	1	6	4
• White – Irish (A2)	4	1	6	1	-
• White – Other (A3)	1	3	1	2	-
• Mixed – White/Black Carib (B1)	4	-	-	-	1
		-	-	-	-
• White and Asian (B3)	1	-	-	2	-
• Mixed – other (B4)	1		1	-	-
• Black/ Brit – Carib (D1)	1	-	-	-	-
• Other Ethnic Group (E2)	2	-	-	1	3

We continue to hold 100% of review conferences on time. Neglect and emotional abuse were the highest categorisation of abuse, in line with similar proportions to National figures.

The overall volume of work including assessments has increased including conference increased again as similar to the National Picture.

#### ii) Family Involvement in the Conference Process

An independent advocacy service is provided for all children who attend child protection conferences so that the voice of children of school age is heard. The child's voice informs the conference, assessment of risk and child protection plan. This is a highly successful service and has been adopted by a number of other LSCBs across the country.

#### iii) Enquiries to the Wiltshire LSCB Child Protection Register (CPR)

Agency	2004-5	2005-6	2006-7	2007-8
Health	117	91	93	62
Police	44	40	18	31
Schools	12	11	17	7
Social Work Teams	493	518	453	397
Probation				11
<b>Total enquiries to CPR</b>	<b>666</b>	<b>660</b>	<b>581</b>	<b>508</b>



iv) Breakdown of Referrals to Children and Families, by agency

Referring Organisation	2008/9 No. of Referrals
Independent Provider Agency	47
Anonymous	177
Armed Forces	28
Councillor	6
Court	11
Other LA Department	144
Domestic Violence Unit Div Police HQ	386
Friend/Relative	275
Other Government Agency	65
GP	42
Housing Department	67
Health Visitor	133
Hospital	179
Internal SSD	119
Other Local Authority	58
Neighbour	27
Parent	235
Other Primary Health	107
Private/Voluntary Agency	90
Probation	39
School/College	468
Self	10
Warden/Sheltered Accommodation	2
Wiltshire Council Legal Service	0
<b>Total</b>	<b>3169</b>

v) Child Protection Conference outcomes for 2008/9

	2003-4	2004-5	2005-6	2006-7	2007-8	2008-9
1203-PAF A3 Percentage of children registered during the year on the child protection register who had previously been registered	9.4	11.2	13.8	21.9	13.3	12.6
1204-PAF C21 Duration on Child Protection Register -% of children de-registered during the year who have been on the register for at least 2 years	2.3	1.4	6.2	2.8	2.9	12.6
1205-1206 PAF C20 Reviews of Child Protection Register-% of review conferences held on time (for children registered 6 months +)	100.0	100.0	100.0	100.0	100.0	100.0
1207 Qpii Percentage of children on Child Protection Register with a key worker	100.0	100.0	100.0	100.0	100.0	100.0
QP 8.0.3 Percentage of Child Protection conferences attended by a parent/carer during the year	90.0	91.4	88.0	91	89.5	NK

Wiltshire’s outcomes and PAF results for Child Protection conferences continue to be of a good standard compared to other LSCBs regionally and nationally.

Wiltshire continues to allocate 100% of its children to a key worker, 100% of review conferences being held on time.

## vi) DOH/Dfes Performance Assessment Framework Indicators

Wiltshire	06/07	07/08	08/09	SOUTH WEST	06/07	07/08	08/09	COMPARATOR LSCBs	06/07	07/08	08/09	National 06/07	07/08	08/09
Rate per 10,000 Children														
REFERRALS RECEIVED BY SSD	213	234	310	444	436	421	468	391	387	369	385	545	490	497
INITIAL ASSESSMENTS	184	233	239	245	245	268	306	222	235	229	256	305	291	317
CORE ASSESSMENTS	39	47	91	65	63	70	90	54	65	76.5	76	85	96	110
S47'S	44	36	60	59	51	61	70	54	57	58	57	67	70	76
CONFERENCES (Children subject to initial conf during the year)	19	18	16	31	51	31	36	27	28	37	39	39.4	40	43
REGISTRATIONS (during the year)	14	14	16	25	25	26	30	19	19	23	26	30	31	34
Percentages														
% of Referrals leading to Initial Assessments	86	100	77	57	60	64	65	56	66	66	68	65	59	64
% of S47's leading to a conference	43	49	27	50	57	49	49	55	52	51	57	53	52	52
% of Conferences leading to Registration	74	77	?	82	83	83	83	70	70	62	66	76	77	79
% of Registrations who are Looked After Children	8	7	5	6	9	8	8	11.8	8.5	8	9	9	8	8

## 4a) Performance Indicators

## Local Safeguarding Children Board

## Annual Report and Business Plan 2008 – 2009

## Performance Indicators

The lead groups will report their performance to the LSCB on an annual basis. Within the local arrangements for the National Performance Indicators across the Every Child Matters outcomes, the LSCB has lead responsibility for the following staying safe performance indicators.

**NI15** Young offender's engagement in suitable education, employment or training

**NI16** Young offenders access to suitable accommodation

**NI17** People killed or seriously injured in road traffic accidents (includes young people aged 16 – 18). Numbers of children and young people victims of crime.

**NI18** Children Number of 0 – 15 year old skilled or seriously injured in road traffic accidents (0 – 15 yr olds).

**NI19** Initial assessments for children's social care carried out within 7 working days of referral.

**NI160** Core assessments for children's social care that were carried out within 35 working days of their commencement.

- N161** Timeliness of placement Stability of looked after children for adoption (adopted following an agency decision that the child should be placed for adoption).
- N162** Stability of placements for looked after children: number of moves (percentage of children looked after with 3 or more placements during the year).
- N163** Stability of care placements of looked after children: length of placement
- N164** Child Protection Plans lasting two years or more.
- N165** Children becoming subject of a child protection plan for a second or subsequent time.
- N166** Looked after children cases which were reviewed within required timescales.
- N167** Child Protection cases which were reviewed within required timescales.
- N168** Referrals to children’s social care going onto an initial assessment.
- N169** Children who have experienced bullying.
- N170** Hospital admissions caused by unintentional and deliberate injuries to children and young people.
- N171** Children who have run away from home/care overnight.
- NI111** First time entrants to the Youth Justice System aged 10 – 17
- NI112** Under 18 conception rates



**4b) Objectives 2009/10**

No	Objective	Purpose	Objective Lead	Completion By
1	Baby P	Recommendations from Laming/ Haringey Jar implementation in Wiltshire	Chair of Executive	March 10
2	Independence In Safeguarding *Safer Recruitment *Development Manager *Independent Chair	Incorporate Safer recruitment processes and best practice in all agencies. Recruitment of Development Manager Recruitment of Independent Chair	Head of Safeguarding and Barnados Board lead.	March 10
3	Child Death Review	Implementation and monitoring of the Child Death Reviews and rapid response teams in accordance with Chapter 7 of Working Together, ensuring key staff are trained appropriately and continue collaborative working with Swindon LSCB	Designated Dr RUH	March 10
4	SCR National Learning	Deliver national learning to agencies via annual confidence	NSPCC	March 10
5	Missing Children	Reduce numbers of runaways Ensure protocol and procedures are in place for children missing from education	Police Vulnerability Lead	March 10

#### 4c) Dates for LSCB Meetings 2010

##### WILTSHIRE LSCB MEETING DATES FOR 2010

###### LSCB Board Development Session

Thursday 25 February 2010

All day meeting – Board meeting follows networking lunch  
Urchfont Manor

###### LSCB Board – Chair Trish O'Donnell

Thursday 25 February	9.30 – 4.30pm	Urchfont Manor
Wednesday 14 July	1.30 – 4.30pm	Chestnut Room, County Hall
Tuesday 9 November	1.30 – 4.30pm	Chestnut Room, County Hall

###### LSCB Executive – Chair Sharon Davies

Thursday 2 February	1.30 – 4.30pm	Cedar Room, County Hall
Wednesday 21 April	1.30 – 4.30pm	Cedar Room, County Hall
Tuesday 15 June	1.30 – 4.30pm	Cedar Room, County Hall
Tuesday 21 September	1.30 – 4.30pm	Cedar Room, County Hall
Wednesday 1 December	1.30 – 4.30pm	Cedar Room, County Hall

###### LSCB QA Sub-group – Chair Sarah Webb

Wednesday 10 March	1.30 – 4.00pm	Cedar Room, County Hall
Wednesday 2 June	10.00 – 4.00pm	Cedar Room, County Hall
Wednesday 8 September	1.30 – 4.00pm	Cedar Room, County Hall
Wednesday 15 December	10.00 – 4.00pm	Cedar Room, County Hall

###### LSCB Procedures Sub-group – Chair Graham Titheradge

Monday 8 February	1.30 – 3.30pm	The Cedars, Browfort, Bath Rd, Devizes,
Monday 10 May	1.30 – 3.30pm	The Lodge, Devizes
Monday 4 October	1.30 – 3.30pm	The Lodge, Devizes

###### LSCB Training Sub-group – Chair Carrie Ferguson

Wednesday 10 February	10.00 – 12.00noon	The Lodge, The Cedars, Bath Rd, Devizes, SN10 2AP
Wednesday 30 June	10.00 – 12.00noon	The Lodge, Devizes
Wednesday 8 September	10.00 – 12.00noon	The Lodge, Devizes



###### LSCB Allegations Sub-group – Chair Sarah Webb

Tuesday 15 June	12.00 – 1.30pm	Cedar Room, County Hall
Wednesday 1 December	10.00 – 12.00noon	Cedar Room, County Hall

###### LSCB Serious Case Review Sub-group/standing panel – Chair Trish O'Donnell

Monday 8 March	1.30 – 4.30pm	Cedar Room, County Hall
Monday 13 September	1.30 – 4.30pm	Cedar Room, County Hall

###### Section 11 (Joint Wiltshire and Swindon)

Wednesday 28 April	9.00 – 4.30pm	St John's Parish Centre, Trowbridge
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###### Safer Recruitment Sub-group – Chair Sarah Webb

Wednesday 10 March	9.30 – 11.30am	Cedar Room, County Hall
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## NOTES





**Wiltshire Council**

**Children's Services Select Committee  
18 March 2010**

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## **Wiltshire Teenage Pregnancy Partnership Update**

### **Purpose of this Report**

1. To provide additional information on the subject of Teenage Pregnancy and work done in Wiltshire to reduce the level as requested by the Children's Services Select Committee on 12 November 2009.

### **The Wiltshire Teenage Pregnancy Strategy**

2. There are two main aims of the Strategy. These are:
  - to reduce teenage conceptions
  - to provide quality care for young parents

### **Why are Teenage Pregnancy rate higher in the UK than in the rest of Europe?**

3. This is clearly a question that has exercised many minds and prompted a great deal of research. The following bullet points summarise the main areas that have been considered:
  - A change in family values and structure with less emphasis on marriage and an increase in the numbers of single parent families
  - Exposure of young people to increased use of sexy adverts and images
  - The sexual content of the media that children and young people are exposed to
  - The role of the internet
4. In countries where Teenage Pregnancy is much lower it is felt that the difference lies in the ability of a nation to talk about sex and relationships openly. It is felt that the British are embarrassed to talk openly about sex. This is not the case in countries such as Holland, where the Teenage Pregnancy rate is much lower than in the UK and where relationships and sex are openly discussed. This need for discussion has led to the British Government's current campaign which is called; "Sex – Worth Talking About".
5. It is often cited that Sex Education in the UK has often tended more towards biological facts than an understanding of emotions and feelings.

Young people have been told traditionally to say no to sex but not why or when it is fine to say yes.

6. If we are to move forwards, it is felt that children must learn about relationships alongside the facts of life. Such a move has begun but in many schools SRE is often delivered by non specialists who are not dedicated to or comfortable with this field. This must also be addressed.
7. If the information given above is correct, change relies on bringing about a change in attitudes and values. This will not happen overnight. The following quote comes from Sanderjin van der Doef, an author of a series of books on sex education for use in Dutch schools: "Here sex is a normal daily part of life, like shopping or football. In England, it is a joke or a nudge."
8. A key element of the DCFS document recently published, "Teenage Pregnancy Strategy: beyond 2010", clearly addresses amongst other things the need for high quality SRE in schools alongside the understanding and availability of contraception when it is needed by young people.

#### **What has been done and is being done in Wiltshire to reduce rates?**

9. The following is a summary of the main strands of work which are current in Wiltshire. The report presented to Scrutiny on 24 July 2008 gives a clear insight into how work was developed in the county and therefore I have concentrated here on current initiatives to move the work forwards and to reduce rates. ONS data published last week show that rates fell slightly in 2008 and remain lower than those of England and those of the South West.
  - (a) Development of "No Worries" - A confidential service which gives sexual health advice to young people in Pharmacies, GP Surgeries and Youth Centres. The network has almost doubled in the last year and has outlets in every corner of the county. Young people can access free condoms, pregnancy tests, and emergency Contraception. In 2009 over 400 young women in the County requested emergency contraception from a No Worries Pharmacy. This figure does not include those who went direct to a GP. In early April young assessors will carry out a mystery shopper day at a selection of No Worries pharmacies.
  - (b) Work with schools and Wiltshire College to develop multi agency health and well being drop-ins on the premises where young people can seek advice or be signposted to other specialist services. Drop-in services are well established in a small number of Wiltshire Secondary Schools and the aim is to extend this provision. A steering group now exists and much work is being done by partners. Provision at Wiltshire College is being extended. There is at present a drop-in at the Salisbury campus but from September it is planned to offer a matching service at all four

campuses of the college. A recent bid has secured funds of £25,000 to establish this service.

- (c) Work to identify vulnerable groups of young people who may become teenage parents and to aim support at them. Work is on going to use data to identify where groups of young people at risk of becoming young parents are concentrated. It will then be possible to target appropriate inputs to schools where these young people are and to professionals who work with them. This data collection is well under way.
- (d) Work to try to prevent repeat pregnancies. Work is taking place with partners to provide pregnant young women with high quality contraception advice to aim to prevent unwanted repeat pregnancies. Young women who have terminations will now be given such advice as part of their treatment.
- (e) Work to improve communications with young people, their parents and professionals. Wiltshire is undertaking work with Brook to audit and seek to enhance communications surrounding all our work in sexual health. Following their report and also input from Blue Rubicon, the company running the government's present campaign called "Sex-Worth talking about", a communication strategy for Wiltshire will be developed.
- (f) Training of professionals who work with young people in Sexual Health and Delay to ensure that the best messages are delivered. Two fully subscribed courses have been offered in the last year on both Sexual Health and Delay for practitioners working with young people. Participants came from all partners.
- (g) A self assessment tool has been developed with young people to give information about SRE in schools. This is at present being put to use and results will be used to enhance provision.

### **Social Housing and Teenage Pregnancy**

- 10. There are three supported housing units in Wiltshire in Calne, Salisbury and Trowbridge. Between them they offer 18 beds for young mothers. The unit at Calne admits young fathers also. Stays here are limited to six months.
- 11. Out of the 1126 households housed by Homes 4 Wiltshire between 1 April and 1 October 2009, 2 were aged 16 and 9 aged 17. There were 37 young women aged 16 or 17 on the list waiting for housing. Of these 25 were living with friends and family. 19 were pregnant and the remainder had given birth.
- 12. There is no specific banding for teenage mothers. However pregnancies are taken into consideration if it is a first child. If an applicant is living in

one room the child will lack a bedroom and this will give the applicant silver status. The same is true if the applicant is living with friends and family as this is regarded as sharing facilities. Any additional factors may raise the applicant's status to gold. In the event of homelessness, platinum status is awarded.

### **Recommendation**

13. That the Children's Services Select Committee note and comment as appropriate on this report.

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### **CAROLYN GODFREY**

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### **Background papers**

None

### **Appendices**

None

Work Area	Last at Committee	COMMITTEE MEETING: Agenda out:	8 JUNE 2010 28 May 2010	Who
Enjoy & Achieve	March 2008	<b><u>Primary School Strategy</u></b>		Stephanie Denovan
	Jan 2010	<b><u>Ofsted Children's Services Rating – Primary Schools</u></b>		Stephanie Denovan
Be Healthy	Jan 2008	<b><u>Child &amp; Adolescent Mental Health</u></b>		Julia Cramp
	March 2009	<b><u>Food Technology</u></b>		Cabinet Member
-	Annual report	<b><u>Major Contracts Task Group – Annual Report</u></b>		Ashley Matthews / Henry Powell

Work Area	Began	COMMITTEE MEETING: Agenda out:	22 JULY 2010 14 July 2010	Who
Enjoy & Achieve	Jan 2010	<b><u>Review of Special Educational Needs (SEN) Provision</u></b>		Trevor Daniels
-		<b><u>Role of Schools Forum</u></b>		

## children's services select committee – work plan 2009/10

Work Area	Began	COMMITTEE MEETING: Agenda out:	<b>23 SEPTEMBER 2010</b> 15 September 2010	Who
Safeguarding	Sep 09	<b><u>Social Care Team Restructure</u></b> Update detailing the early signs of impact from the restructure.		Sharon Davies
Enjoy & Achieve	Nov 09	<b><u>Small Schools Strategy</u></b> Update report on the Small Schools Strategy and the work of the Small Schools Strategy Working Group.		Julie Cathcart
-	Jan 2010	<b><u>Youth Services in Wiltshire</u></b> Update on the changes to the Youth Work Staffing Allocations for Community, following meetings with Area Boards.		David Whewell

Work Area	Began	COMMITTEE MEETING: Agenda out:	<b>25 NOVEMBER 2010</b> 17 November 2010	Who
Enjoy & Achieve	June 2010	<b><u>Review of Special Educational Needs (SEN) Provision</u></b> A report at the beginning of a review of SEN Provision for children and young people in Wiltshire.		Trevor Daniels

Work Area	Began	COMMITTEE MEETING: Agenda out:	<b>27 JANUARY 2011</b> 19 January 2011	Who
-	Jan 2010	<b><u>Integrated Working in Wiltshire</u></b> Update report on the implementation of Common Assessment Framework (CAF) and Lead Performance.		Sharon Davies
Enjoy & Achieve	Annual report	<b><u>Pupil Performance figures</u></b> Annual report on educational attainment.		Julie Cathcart

## children's services select committee – work plan 2009/10

<b>Work Area</b>	<b>Began</b>	<b>COMMITTEE MEETING: Agenda out:</b>	<b>unconfirmed items</b>	<b>Who</b>
<i>Enjoy &amp; Achieve</i>		<u><b>Building Schools for the Future</b></u> Major investment programme (£450m approx) for secondary school estate renewal – 2016!		
<i>Stay Safe</i>	<i>Jan 02</i>	<u><b>Placements</b></u> Following report on commissioning in Jan 2010 – a fuller report on the progress made in implementing the Placements Task Groups recommendations made in 2006		<i>Shannon Clarke?</i>

**children's services select committee – work plan 2009/10**  
**MAJOR CONTRACTS REVIEW TASK GROUP – WORK PLAN 2009/10**

<b>Contract Name:</b>	<b>Type of Contract:</b>	<b>Timescale:</b>	<b>Notes/Further Work:</b>
Sodexo Education (School Meals)	School food contract	October	Facilities management will be considered by the Overview and Scrutiny Management and Resources Major Contracts Task Group.
White Horse Education Partnership	Contract for the North Wiltshire Schools Public/Private Partnership	December	
Reletting of the School Meals contract	The contract is due for renewal in March 2010.  The implications of any change in service to be considered.	November	
Children's Centres	A 3 year contract which is aimed at 0-5 year olds and their parents. The service provides support on many different areas including crèche and advice on parenting, going back to work	February	To gain more information on this service and what is involved in the contract arrangements, to include funding and monitoring information.
Quarriers	Provide residential placements for young people in Wiltshire commissioned through Children and Families.	April	



**CHILDREN'S SERVICES SELECT COMMITTEE**

**TERMS OF REFERENCE**

- (1) To review and scrutinise any matter relating to the planning, provision and operation of children's services in Wiltshire
- (2) To consider any matter relating to children's services affecting the area or its inhabitants, including matters referred by area boards and Councillor Call for Action, and exercise the right to call in, for reconsideration, decisions made but not yet implemented by the cabinet
- (3) To make arrangements to secure continuous improvement in the way in which the function of education and children's social care services are exercised, having regard to a combination of economy, efficiency and effectiveness
- (4) To commission groups of members to carry out scrutiny activities and reviews relevant to the annual work programme's priorities
- (5) To carry out strategic oversight of the scrutiny activities the committee commissions, including task groups and rapid response exercises
- (6) To establish and publish an annual work programme that ensures a thorough but focussed overview of the plans, strategies, policies and decisions of children's services in Wiltshire, including those provided and commissioned by the council, and those delivered by partners – using the Wiltshire children's trust board as a key focus
- (7) To foster and encourage an inclusive, structured, non-partisan and non-adversarial approach to overview and scrutiny, which is reliant on evidence rather than anecdote
- (8) To meet at least four times a year to consider reports from task groups and other commissioned individuals/groups, and to receive reports on the assessment/inspection of services within the department for children & education
- (9) To contribute to policy development within children's services
- (10) To use the cabinet forward work plan to identify and provide appropriate contributions to key and other decisions relating to children's services
- (11) To hold the relevant cabinet member/s and officers with delegated responsibility for children's services to account
- (12) To require cabinet members and officers to answer questions raised by the committee, its task groups and other groups or individuals commissioned to carry out its work
- (13) To hold children's services' partners to account, particularly those listed within the local area agreement and local agreement for Wiltshire

## **AGENDA ITEM NO. 15**

- (14) To work with partners and other public and private sector agencies to identify issues of concern and work together to improve services for children
- (15) To invite and receive evidence from external witnesses, including service users and providers
- (16) To make reports and recommendations to the council, cabinet, department for children & education, or partners on any matter reviewed or scrutinised
- (17) To manage and coordinate the training and development of elected members and other representatives involved in the overview and scrutiny of children's services
- (18) To develop appropriate overview and scrutiny operational protocols, including:
  - (a) involving and engaging with children, young people and their families
  - (b) joint working with the health overview and scrutiny committee on public health matters as they impact on children and young people
  - (c) maintaining effective communication with the Corporate Parenting Group to facilitate joint working where appropriate
  - (d) maintaining and further developing constructive relations with the executive, especially between the relevant cabinet member/s and the chairman and vice chairman of the committee
  - (e) working and involving partners in scrutiny activities
  - (f) developing a productive interface with the area boards, including support for local task groups and links through which Councillor Calls for Action and petition appeal requests can be channelled

**CHILDREN'S SERVICES SELECT COMMITTEE - WORK PLAN THEMES 2009/10****1. Children & Young People's Accessibility to Services**

- (a) innovative transport schemes to improve accessibility for urban and rural areas – that is environmentally sustainable, affordable and promotes healthy lifestyles i.e. travel cards, bus permits, walk to school initiatives
- (b) improved quality, choice, overall appeal to and better promotion of services for young people, i.e. youth clubs run by teenage youth leaders, more places for young people to go, spend time and have the opportunity to relax in a care-free-safe environment

**2. Extended Services (including children's centres)**

- (a) future funding and sustainability
- (b) parenting and promotion of the "family"
- (c) inter-generational opportunities and activities, e.g. dialogue and debate, recreational and cultural experiences (councillors attending lessons at schools)
- (d) improved support services for teenage pregnancy, including relationships education for young people and their parents
- (e) a hub for young people 'not in education, employment or training' (NEETs)
- (f) a hub for services, practices and professionals who can promote healthy living and improve young people's wellbeing in their own communities, e.g. tackling bullying and the other pressures young people experience, i.e. alcohol and drug misuse, obesity, depression and other mental health issues

**3. Lifelong Learning**

- (a) apprenticeships, including vocational options
- (b) life-coaching and mentoring
- (c) 13 – 19 curriculum and strategy, especially 16-19
- (d) the "gifted and talented"
- (e) strategy to improve/replace the county's secondary schools, i.e. Building Schools for the Future, Academies, PFI schools

**4. Vulnerable Children & Young People**

- (a) child protection
- (b) social care services that are properly funded and resourced
- (c) after care services for young people leaving foster or residential care
- (d) children and young people with learning difficulties and disabilities
- (e) transitions
- (f) early intervention and behaviour support

**5. Performance & Accountability**

- (a) annual service inspections and performance reports
- (b) measuring attainment, achievement, and the overall quality and standards of teaching and school performance, including initiatives such as healthy eating and management of school catering
- (c) budgeting for (and the commissioning of) children and young people's care placements

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